



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: May 9, 2023

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: **1-415-655-0001**

Access Code: **2550 974 5502**

Meeting Password: **7282**

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**

9:00 a.m.

D) Citizens Public Comment- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-727 option 7 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda- All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

- | | |
|---|--|
| A) Correspondence File-
April 26, 2023 - May 9, 2023 | N) Approve Manual Warrants/Voids/Corrections-
Est. MNCARE Tax 2nd Qtr. 2023 |
| B) Approve County Board Minutes-
April 25, 2023 | O) Approve Manual Warrants/Voids/Corrections-
WEX Payments 5/2/23 |
| C) Approve Electronic Funds Transfers | P) Adopt Resolution-
SR Donation - Libby Township |
| D) Approve Commissioner's Vouchers | Q) Approve Manual Warrants/Voids/Corrections-
LLCC Credit Card Fees April 2023 |
| E) Approve Manual Warrants/Voids/Corrections-
WEX Payment 4/21/23 | |
| F) Approve Manual Warrants/Voids/Corrections-
WEX Payment 4/24/23 | |
| G) Approve Manual Warrants/Voids/Corrections-
WEX Payment 4/25/23 | |
| H) Approve Manual Warrants/Voids/Corrections-
ELAN 4/13/23 | |
| I) Approve Auditor Vouchers-
Auditor Warrants 4/21/23 | |
| J) Approve Auditor Vouchers-
Auditor Warrants 4/28/23 | |
| K) Approve Manual Warrants/Voids/Corrections-
LLCC Refund 4/28/23 | |
| L) Adopt Resolution-
SR Donation - Williams Township | |
| M) Adopt Resolution-
Grant in Aid Funds for Snowmobile/Ski Trails | |

9:05 a.m.

3) Jessica Seibert – County Administrator

A) Dr. Bill Brendel - Transformative Learning Institute Introduction

9:35 a.m.

4) Bobbie Danielson – Human Resources Director

A) Personnel Committee Recommendation

B) Settlement in Lieu of Health Insurance Premiums

C) Policy Update - Employee Recognition Section

9:50 a.m.

5) Mark Jeffers – Economic Development Coordinator

A) Award Funding - Business Development and Recreation Grant

B) Award Funding - Revitalization Grant

10:00 a.m.

6) Jessica Seibert – County Administrator

A) National Center for Public Lands Counties Discussion

B) Administrator Updates

10:20 a.m.

7) Board of Commissioners

A) Committee Reports

ADJOURN



AITKIN COUNTY BOARD OF COMMISSIONERS

April 25, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Laurie Westerlund

1.D HEALTH & HUMAN SERVICES (See separate minutes)

1.E Citizens Public Comment by:

Galen Tveit discussed the MN flag, water issues, and agriculture.

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

April 12, 2023 - April 24, 2023

B) Approve County Board Minutes-

April 11, 2023

C) Approve Electronic Funds Transfers

Total	\$1,141,513.46
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D) Approve Commissioner's Vouchers

	General	HHS	Forest Dev	CRF	Total
	\$237,669.83	\$61,536.56	\$6,426.91	\$19,513.13	
Reserves	\$61,538.78	State \$195.00	LLCC \$5,825.35		
R&B	\$101,421.64	Trust \$7,447.97	Parks \$19,458.70	Total	\$521,033.87

E) Approve Manual Warrants/Voids/Corrections-

March Deed Tax & Mtg Reg

	General	State	Total
	(\$0.02)		
	\$44,605.38		Total \$44,605.36

F) Approve Manual Warrants/Voids/Corrections-

Camping Refunds Paid 4-7-23

	Parks	Total
	\$15.00	
		Total \$15.00

G) Approve Manual Warrants/Voids/Corrections-

WEX Payments

General	\$299.14							
							Total	\$299.14

H) Approve Auditor Vouchers-

Auditor Warrants

General	\$317.33							
Parks	\$68.50						Total	\$385.83

I) Approve Auditor Vouchers-

Sales/Use & Diesel Tax March 2023

General	\$189.65	LLCC	\$84.34					
R&B	\$1,987.58	Parks	\$62.72				Total	\$2,324.29

J) Approve Manual Warrants/Voids/Corrections-

WEX 4-14-23

General	\$118.87							
							Total	\$118.87

K) Approve Manual Warrants/Voids/Corrections-

Returned Check 4-17-23

Taxes	\$470.00							
							Total	\$470.00

L) Approve Manual Warrants/Voids/Corrections-

WEX 4-18-23

General	\$147.00							
							Total	\$147.00

M) Approve-

Affidavit for Duplicate of Lost Warrant - MCCU

N) Approve-

Purchase of Ford Pickup

O) Approve-

Fence Replacement Proposal - Oberg Fence

P) Adopt Resolution-

SR Donation - Nordland Township

Regular Agenda

3A Dennis Thompson – Land Commissioner

Public Hearing

Land Classification

RESULT:	PUBLIC HEARING
MOVER:	
SECONDER:	
	Hearing opened at 10:10 am, closed at 10:13 am, with no comments received.

3B Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Classification of Tax-Forfeited Land

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Bret Sample
	Date amended on resolution to April 25, 2023

3C Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Cooperative Agreement with State of MN

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Bret Sample

3D Dennis Thompson – Land Commissioner

Informational Only

Summary of 2022 Apportionment

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

4A Andrew Carlstrom – Environmental Services Director

Informational Only

Public Health Nuisance Presentation & Discussion

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

5A Dan Guida – County Sheriff

Informational Only

Sentence to Serve Joint Powers Agreement - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

6A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Revitalization Grant Funding

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

6B Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Business Development and Recreation Grant Funding

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Laurie Westerlund

6C Mark Jeffers – Economic Development Coordinator

Informational Only

Economic Development Quarter 1 Impact Report - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

7A Janet Smude - Aitkin County Soil & Water Conservation District

Motion to:

Adopt Resolution Snake River 1W1P Comprehensive Plan

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

8A John Welle – County Engineer

Motion to:

Adopt Resolution - Award Contract 20233

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

8B John Welle – County Engineer

Motion to:

Adopt Resolution - MnDOT Detour Agreement No. 1050397

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

9A Jessica Seibert – County Administrator

Informational Only

First Quarter Financial Review - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:
SECONDER:

9B Jessica Seibert – County Administrator

Informational Only

Review 2024 Budget Preparation Documents

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

9C Jessica Seibert – County Administrator

Motion to:

Table for future consideration - Contribution to National Center for Public Lands Counties

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

9D Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Commissioner meetings with Bill Brendel, House tax bill updates, Public thank you to staff, Administrative Assistant position posted, Facilities Committee meeting, AMC Legislative update, ACAT meeting scheduled for May 25, 2023 - quorum may be present

Committee Reports

Community Health Board, Planning Commission, MN Rural Counties, Facilities Committee, Mille Lacs Watershed Lunch and Learn, ARDC, AEOA, NE MN ATP, Budget Committee, Economic Development

Motion to Adjourn

Motion made at 12:45 p.m.

MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska
Next Meeting: Tuesday, May 9, 2023

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



AITKIN COUNTY HEALTH & HUMAN SERVICES

204 First Street NW
Aitkin, MN 56431

Phone: 800-328-3744/218-927-7200
Fax: 218-927-7210

AITKIN COUNTY HEALTH & HUMAN SERVICES BOARD April 25, 2023

Attendance

The Aitkin County Board of Commissioners met this 25th day of April 2023, at 9:00 a.m. as the Aitkin County Health & Human Services Board with the following members present: Board Chair, Commissioner J. Mark Wedel, Commissioners Laurie Westerlund, Travis Leiviska, Bret Sample and Michael Kearney. County Administrator Jessica Seibert, Health & Human Services Director Sarah Pratt, and Administrative Assistant Paula Arimborgo. Others present included: H&HS Supervisors Carli Goble & Erin Melz, ACHHS Advisory Committee members Patrick Blunt and Jon Moen, Jeanne Schram Aitkin Age, and other public guests. Joining via WebEx: Mark Jeffers, AC Economic Development.

Approved Agenda

Motion by Commissioner Kearny, seconded by Commissioner Leiviska and carried, all members present voting yes to approve the April 25, 2023 Health & Human Services agenda.

Approved Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Sample and carried, all members present voting yes to approve March 28, 2023 Health & Human Services minutes.

Approved Bills

Motion by Commissioner Leiviska, seconded by Commissioner Westerlund and carried, all members present voting yes to approve the bills.

Director Updates

Sarah Pratt, H&HS Director updated the board on the following:

- Re-instatement of Healthcare renewals
 - New federal requirement to offer phone renewals
 - Aitkin County will receive \$115,000 in funding sometime during the first couple weeks of July.
 - There is no deadline to spend the funds.
 - Must keep track of expenditures and maintain supporting documentation.
 - Funds can be spent on OT pay, hiring and training staff, technology, etc.
 - Currently we are evaluating our long and short-term needs based on the changes.

- Long Term Services & Support (LTSS) Business Process Review
 - In 2022, Public Consulting Group conducted LTSS business process reviews of at least 15 lead agencies on behalf of DHS.
 - Aitkin County volunteered to participate in efforts to provide DHS a rural, small community perspective.
 - It was a collaborative effort between our Financial Services department and our Home & Community Based Adult Services team to review our processes on how someone accesses long term services and supports in our county.
 - Notable strengths: team approach, longevity of staff, flow of communication between units, and internal standard operating procedures.
 - Areas to consider for improvement: assuring technology is appropriately meeting needs and review current software, systems, and storage means to ensure they are effective and efficient.
- MnCHOICES revision
 - DHS is planning to adjust the MnCHOICES partner-advised rolling launch and add a beta phase.
 - There will be four phases:
 - Beta Phase: May 1 – June 20, 2023
 - Phase 1: Guidance & Training through September 2023, 10% of users in production of new system
 - Phase 2: Ongoing Training, 30% of users in production of new system
 - Phase 3: Ongoing training, 100% of users in production of new system.
 - Phase 4: final transition period, the old system will be deactivated May 31, 2024.
- HHS will be celebrating Employee Appreciation Day tomorrow. We will be having a baseball themed celebration and lunch will be provided to the staff along with some giveaways.
- Legislative Updates: Attending MACSSA meeting this week. With May being the end of the first legislative session, I will be able to provide updates on where things are at during the May Board meeting.

1st Quarter 2023 Fiscal Report

Carli Goble, H&HS Accounting/OSS Supervisor presented to the board the 1st Quarter 2023 Fiscal Report which included:

- Revenues by Department
- Revenues by Category
- Expenditures by Department
- Expenditures by Category
- Fund Balance
- Budget Summary

Committee Updates

The Board discussed the H&HS Advisory Committee, Tri-County CHS, AEOA, and CARE Board.

Adjourn

The meeting was adjourned at 9:40 a.m.

Next Meeting – May 23, 2023

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2023

By Commissioner: Westerlund

20230425-036

Award Contract 20233

WHEREAS, Contract No. 20233 is for construction of S.A.P 001-631-003, S.A.P. 001-640-003. S.A.P. 001-030-008, and C.P. 001-062-004, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, April 10, 2023 with a total of four bids received, and

WHEREAS, Hawkinson Construction Company Inc., Grand Rapids, MN was the lowest responsible bidder in the amount of \$2,265,059.97.

THEREFORE, BE IT RESOLVED, that Hawkinson Construction Company Inc. is awarded Contract No. 20233.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA)
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023



Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2023

By Commissioner: Westerlund

20230425-037

Classification of Aitkin County Tax Forfeited Parcels

WHEREAS, a public meeting was held on April 25, 2023 at 10:00 am at the regular county board meeting and that prior to meeting for the purpose of classifying or reclassifying tax-forfeited lands, the county board gave notice of its intent to meet for that purpose in postings, on the web site, and in the local newspaper, in addition to sending letters to any township, city, and school district in which the properties were located, and

WHEREAS, at the meeting, no objections were raised on any of the attached parcels.

THEREFORE, BE IT RESOLVED, that the Aitkin County tax forfeited parcels be classified as per below.

#	PID	Name	Legal	Sec	Twp	Rg	Classification Recommendation
1	01-1-152500	Baty	Riverside Point 2nd Addition Plat 12 Lot 64	25	136	25	Non-Conservation
2	01-1-152600	Baty	Riverside Point 2nd Addition Plat 12 Lot 65	25	136	25	Non-Conservation
3	01-1-152700	Baty	Riverside Point 2nd Addition Plat 12 Lot 66	25	136	25	Non-Conservation
4	01-1-152800	Baty	Riverside Point 2nd Addition Plat 12 Lot 67	25	136	25	Non-Conservation
5	07-0-005401	Aitkin County	PT W 200 Ft of SW SW as in Doc 350908	3	46	27	Conservation
6	13-1-061400	Aitkin County	Redtop Lot 4 Block 2	29	43	24	Non-Conservation
7	13-1-061500	Aitkin County	Redtop Lot 5 Block 2	29	43	24	Non-Conservation
8	13-1-061600	Aitkin County	Redtop Lot 6 Block 2	29	43	24	Non-Conservation
9	13-1-061700	Aitkin County	Redtop Lot 7 Block 2	29	43	24	Non-Conservation
10	13-1-061800	Aitkin County	Redtop Lot 8 Block 2	29	43	24	Non-Conservation
11	13-1-061900	Aitkin County	Redtop Lot 9 Block 2	29	43	24	Non-Conservation
12	13-1-062000	Aitkin County	Redtop Lot 10 Block 2	29	43	24	Non-Conservation
13	13-1-062100	Aitkin County	Redtop Lot 11 Block 2	29	43	24	Non-Conservation
14	13-1-062200	Aitkin County	Redtop Lot 12 Block 2	29	43	24	Non-Conservation
15	22-0-043803	LaFontaine	262 Ft X 419 Ft in SE Corner of SE NW	28	48	23	Non-Conservation
16	29-1-487900	Wormley	Traders Post 2nd Addition Plat 44 Lot 6	3	49	23	Non-Conservation
17	53-1-036000	Aitkin County	Norma Addition to Hidden Lake Lot 23	4	50	27	Non-Conservation

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023



Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2023

By Commissioner: Sample

20230425-038

MnDOT Detour Agreement No. 1050397

BE IT RESOLVED, that Aitkin County enter into MnDOT Agreement No. 1050397 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of Trunk Highway No. 210 and Trunk Highway No. 169 traffic on County State Aid Highway No. 3, County State Aid Highway No. 4, County State Aid Highway No. 5, and County State Aid Highway No. 12 during the construction; and as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 210 from the Ripple River to the North Junction of Trunk Highway No. 169 and adjacent to Trunk Highway No. 169 from the North Junction of Trunk Highway No. 210 to the Mississippi River under State Project No. 0119-30 (T.H 210=002).

BE IT FURTHER RESOLVED, that the Aitkin County Engineer is authorized to execute the Agreement and any amendments to the Agreement.

Commissioner Sample moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023



Jessica Seibert
County Administrator

By Commissioner: Sample

20230425-039

Resolution to Adopt the Snake River Comprehensive Watershed Management Plan

WHEREAS, Aitkin County has been notified by the Minnesota Board of Water and Soil Resources that the Snake River Comprehensive Watershed Management Plan has been approved (1/25/2023) according to Minnesota Statutes §103B.101, Subdivision 14 and Board Resolution #18-14:

NOW THEREFORE, BE IT RESOLVED that Aitkin County hereby adopts the approved Snake River Comprehensive Watershed Management Plan for the area of the County identified within the Plan. The Snake River Comprehensive Watershed Management Plan replaces the Aitkin County Comprehensive Water Management Plan for planning and implementation purposes for the area of the County identified within the Plan.

Commissioner Sample moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023



Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2023

By Commissioner: Westerlund

20230425-040

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Nordland Township \$1,600.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Nordland Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting YES

STATE OF MINNESOTA)
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2023



Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

Agenda Item #

Requested Meeting Date: 5/9/2023

Title of Item: Electronic Funds Transfer

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic Funds Transfer thru 5/1/23		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

ELECTRONIC FUNDS TRANSFER

Thru May 1, 2023 Board Meeting May 9, 2023

Abstract Number	Date	Amount	Reason
21697	4/17/23	\$470.00	Manual Abstract
21698	4/18/23	\$147.00	Manual Abstract
21700	4/21/23	\$2,117.49	Auditor Abstract
21701	4/21/23	\$688,952.45	Payroll Abstract
21702	4/21/23	\$164.00	Manual Abstract
21703	4/25/23	\$13,800.32	Commissioner Abstract
21704	4/24/23	\$16.86	Manual Abstract
21706	4/25/23	\$1,212.53	Manual Abstract
21707	4/28/23	\$93,670.65	Commissioner Abstract
21709	4/28/23	\$2,618.75	Auditor Abstract
21710	4/27/23	\$5,461.20	Manual Abstract
21711	4/28/23	\$94.00	Manual Abstract

\$0

Voids/No ACH

21699

21705

21708

\$808,725.25

S:Board Report:2023 EFT Board Report Thru Date

WLB1
4/25/23 10:30AM

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age						
	01-001-000-0000-6230		600.00	11-9-22 BOARD SYNOPSIS	1270484	Printing, Publishing & Adv	Y
	01-001-000-0000-6230		100.00	MARCH 14 BOARD MINUTES	1304137	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		700.00	2 Transactions			
248	Association of Mn Counties						
	01-001-000-0000-6241		1,200.00	AMC LEADERSHIP SUMMIT 03/29/2023 03/31/2023	65018, 65019, 65052	Registration Fee	N
248	Association of Mn Counties		1,200.00	1 Transactions			
1	DEPT Total:		1,900.00	Commissioners	2 Vendors	3 Transactions	
40	DEPT			Auditor			
86222	Aitkin Independent Age						
	01-040-000-0000-6230		1,170.00	EXPIRATION OF REDEMPTION (1)	1303813	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		1,102.49	EXPIRATION OF REDEMPTION (2)	1304302	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		2,272.49	2 Transactions			
9561	Amazon Business						
	01-040-000-0000-6480		59.89	CANON P170DH3 CALCULATOR	19CY-GLDJ-39WX	Small Furniture/Equipment	N
	01-040-000-0000-6405		29.24	BANKERS BOXES (12)-STORAGE	1P7F-MRP7-H6VK	Office Supplies	N
	01-040-000-0000-6405		39.99	DESKTOP CALCULATOR	1TRV-TLYW-1CD1	Office Supplies	N
9561	Amazon Business		129.12	3 Transactions			
3267	Peysar/Kirk						
	01-040-000-0000-6330		64.19	MILEAGE - MCIS MTG	04202023	Transportation/Travel/Parking	N
3267	Peysar/Kirk		64.19	1 Transactions			
86235	The Office Shop Inc						
	01-040-000-0000-6405		22.04	MOUSEPAD-ERGONOMIC	1125742-1	Office Supplies	N
86235	The Office Shop Inc		22.04	1 Transactions			
40	DEPT Total:		2,487.84	Auditor	4 Vendors	7 Transactions	
42	DEPT			Treasurer			
86235	The Office Shop Inc						
	01-042-000-0000-6405		14.21	PAID STAMP AND BINDER TABS	326309-0	Office Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
86235	The Office Shop Inc			14.21		1 Transactions		
42	DEPT Total:			14.21	Treasurer	1 Vendors	1 Transactions	
43	DEPT				Assessor			
3018	Marshall & Swift-Boeckh, LLC							
	01-043-000-0000-6405			385.95	RESIDENTIAL COST - CD	2964201	Office Supplies	N
3018	Marshall & Swift-Boeckh, LLC			385.95		1 Transactions		
86235	The Office Shop Inc							
	01-043-000-0000-6405			14.88	POST-ITS; HANGING FOLDERS	1125788-0	Office Supplies	N
	01-043-000-0000-6405			17.26	PROTECTOR SHEETS	1125788-1	Office Supplies	N
	01-043-000-0000-6405			8.84	BIX PENS RED & BLACK	1125788-3	Office Supplies	N
	01-043-000-0000-6405			5.49	TABS, ITEM 74768	1126218-0	Office Supplies	N
	01-043-000-0000-6405			11.13	TABS, ITEM 74867	1126218-1	Office Supplies	N
86235	The Office Shop Inc			57.60		5 Transactions		
9934	WEX BANK - Assessors							
	01-043-000-0000-6335			63.13	FUEL	88502681	Gas/Vehicle Fuel Charges	N
9934	WEX BANK - Assessors			63.13		1 Transactions		
43	DEPT Total:			506.68	Assessor	3 Vendors	7 Transactions	
44	DEPT				Central Services			
89081	North Ambulance Brainerd							
	01-044-000-0000-6841			3,670.00	MARCH 2023 SUBSIDY	03312023	Ambulance Appropriations	N
89081	North Ambulance Brainerd			3,670.00		1 Transactions		
13722	Quadient Finance USA, Inc.							
	01-044-048-0000-6205			3,500.00	POSTAGE	31215653	Postage	N
13722	Quadient Finance USA, Inc.			3,500.00		1 Transactions		
44	DEPT Total:			7,170.00	Central Services	2 Vendors	2 Transactions	
45	DEPT				Motor Pool			
9561	Amazon Business							
	01-045-000-0000-6480			18.63	GARAGE DOOR REMOTE	1CLY-4WLR-6GJ9	Car Equipment	N

WLB1
4/25/23 10:30AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9561	Amazon Business			18.63		1 Transactions		
45	DEPT Total:			18.63	Motor Pool	1 Vendors	1 Transactions	
49	DEPT				Information Technologies			
5893	CTC							
	01-049-000-0000-6283			310.00	GUEST INTERNET	21196589	Programming, Services, Contracts	N
5893	CTC			310.00		1 Transactions		
86290	Mn Counties Information Systems							
	01-049-000-0000-6283			2,385.00	CTYHOSTLV2 -QUARTERLY HOSTING	2375	Programming, Services, Contracts	N
	01-049-000-0000-6283			1,709.00	CTYHOSTMNT	2375	Programming, Services, Contracts	N
86290	Mn Counties Information Systems			4,094.00		2 Transactions		
49	DEPT Total:			4,404.00	Information Technologies	2 Vendors	3 Transactions	
52	DEPT				Administration			
248	Association of Mn Counties							
	01-052-000-0000-6241			400.00	AMC LEADERSHIP SUMMIT	65017	Registration Fee	N
					03/29/2023	03/31/2023		
248	Association of Mn Counties			400.00		1 Transactions		
52	DEPT Total:			400.00	Administration	1 Vendors	1 Transactions	
53	DEPT				Human Resources			
86222	Aitkin Independent Age							
	01-053-000-0000-6230			125.30	AD FOR 9/7/22 & 9/10/22	1256548	Printing, Publishing & Adv	Y
					09/07/2022	09/10/2022		
	01-053-000-0000-6230			98.65	AD FOR 12/28/2022 & 12/31/2022	1282695	Printing, Publishing & Adv	Y
					12/28/2022	12/31/2022		
	01-053-000-0000-6230			20.44	HIRING AD	1282805	Printing, Publishing & Adv	Y
	01-053-000-0000-6230			10.21	AD 4/1/2023	1282805	Printing, Publishing & Adv	Y
	01-053-000-0000-6230			30.65	RECRUITMENT AD	1282805	Printing, Publishing & Adv	Y
					04/05/2023	04/08/2023		
86222	Aitkin Independent Age			285.25		5 Transactions		
9561	Amazon Business							
	01-053-000-0000-6405			60.89	NICOLE SUPPLIES	1G6D-G74G-33Q3	Office Supplies	N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-053-000-0000-6405		23.89	ID BADGES	1QL4-WHJP-9CGW	Office Supplies	N
9561	Amazon Business		84.78	2 Transactions			
86290	Mn Counties Information Systems						
	01-053-000-0000-6266		531.00	ANNUAL SUPPORT FOR FORMS & EMA	2363	Data Processing/Computer Services	N
				04/05/2023 04/04/2024			
86290	Mn Counties Information Systems		531.00	1 Transactions			
84172	Riverwood Healthcare Center						
	01-053-000-0000-6265		220.00	PRE-EMPLOYMENT PHYSICAL - 2 CO	70016043	Background Check Fee	N
84172	Riverwood Healthcare Center		220.00	1 Transactions			
9894	Vault Health						
	01-053-000-0000-6265		337.80	PREEMPLOYMENT	FL00568836	Background Check Fee	6
9894	Vault Health		337.80	1 Transactions			
53	DEPT Total:		1,458.83	Human Resources	5 Vendors	10 Transactions	
60	DEPT			Elections			
	11051 Department of Human Services						
	01-060-000-0000-6205		90.99	MARCH 2023 MAILINGS	A3001C01242I	Postage	N
				03/01/2023 03/31/2023			
11051	Department of Human Services		90.99	1 Transactions			
60	DEPT Total:		90.99	Elections	1 Vendors	1 Transactions	
90	DEPT			Attorney			
	783 Canon Financial Services, Inc						
	01-090-000-0000-6342		358.10	CONTRACT CHARGES	30355172	Office Equipment Rental/Contracts	N
				04/01/2023 04/30/2023			
783	Canon Financial Services, Inc		358.10	1 Transactions			
2391	Itasca Co Auditor						
	01-090-000-0000-6264		75.00	SERVICE HESS 01CR22431	202300622	Sheriff Services	N
2391	Itasca Co Auditor		75.00	1 Transactions			
2390	Itasca Co Sheriff						
	01-090-000-0000-6264		75.00	SERVICE CRABTREE 01CR22431	202300621	Sheriff Services	N

WLB1
4/25/23 10:30AM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-090-000-0000-6264		SERVICE BASS 01CR22431	202300623	Sheriff Services	N
	01-090-000-0000-6264		SERVICE KAISER 01CR22431	202300624	Sheriff Services	N
	01-090-000-0000-6264		SERVICE NUTTER 01CR22431	202300661	Sheriff Services	N
2390	Itasca Co Sheriff		300.00	4	Transactions	
9489	Redwood Toxicology Laboratory, Inc					
	01-090-000-0000-6265		PRE-TRIAL TESTING	12289120233	Drug & Forfeiture MS 387.213	6
9489	Redwood Toxicology Laboratory, Inc		14.28	1	Transactions	
90	DEPT Total:		747.38	4	Vendors	7
			Attorney			
110	DEPT		Courthouse Maintenance			
195	Aitkin Tire Shop					
	01-110-000-0000-6360		NEW FRONT TIRE SWEEPER	62198	Services, Labor, Contracts	Y
195	Aitkin Tire Shop		185.00	1	Transactions	
9561	Amazon Business					
	01-110-000-0000-6422		VACUUM FILTERS	1GWJ-T97G-797Y	Janitorial Supplies	N
	01-110-000-0000-6415		REFUND ON A SHOVEL	1LDM-PTW6-7XG9	Operational Supplies	N
	01-110-000-0000-6415		VAC MOTORS AND FILTERS	1WC7-K7WC-737K	Operational Supplies	N
	01-110-000-0000-6422		FILTERS AND BAGS FOR PRO TEAM	1WTW-CY1F-TKX6	Janitorial Supplies	N
9561	Amazon Business		130.27	4	Transactions	
88628	Dalco Enterprises					
	01-110-000-0000-6422		CLEANING SUPPLIES, LAUNDRY	4069834	Janitorial Supplies	N
	01-110-000-0000-6422		VAC. BAGS/ MOPSTERS	4072662	Janitorial Supplies	N
88628	Dalco Enterprises		2,959.67	2	Transactions	
14958	Holden Electric Co.					
	01-110-000-0000-6360		GLOBE ON STAIRWAY & DRIVER	70512	Services, Labor, Contracts	N
14958	Holden Electric Co.		395.50	1	Transactions	
2340	Hyytinen Hardware Hank					
	01-110-000-0000-6415		SCREWS, BITS, GLOVES, SILICONE	Acct 2036	Operational Supplies	N
2340	Hyytinen Hardware Hank		134.14	1	Transactions	
9694	Midwest Lock & Door, Inc.					
	01-110-000-0000-6360		CHANGING LOCKS ON COURTROOM	8940	Services, Labor, Contracts	N

WLB1
4/25/23 10:30AM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9694	Midwest Lock & Door, Inc.		1,925.00	1 Transactions		
10698	Stericycle, Inc 01-110-000-0000-6360		30.10	STERI-SAFE 05/01/2023 05/31/2023	4011712702	Services, Labor, Contracts 6
10698	Stericycle, Inc		30.10	1 Transactions		
110	DEPT Total:		5,759.68	Courthouse Maintenance	7 Vendors	11 Transactions
120	DEPT			Veterans Service		
13602	Hughley/Josh 01-120-000-0000-6330		185.00	JOSH TRAVEL TO SPRING TRAINING	03212023	Transportation/Travel/Parking N
13602	Hughley/Josh		185.00	1 Transactions		
9933	WEX BANK - Veteran Services 01-120-000-0000-6335		309.80	FLEET MARCH 03/08/2023 04/07/2023	88502766	Gas/Vehicle Fuel Charges N
9933	WEX BANK - Veteran Services		309.80	1 Transactions		
120	DEPT Total:		494.80	Veterans Service	2 Vendors	2 Transactions
122	DEPT			Planning & Zoning		
10194	Anderson/Brock 01-122-000-0000-6332		337.72	HOTEL REIMB SSTS TRAINING	41723	Hotel / Motel Lodging N
	01-122-000-0000-6339		131.46	MEAL REIMB SSTS TRAINING	41723	Meals (Overnight) N
10194	Anderson/Brock		469.18	2 Transactions		
783	Canon Financial Services, Inc 01-122-000-0000-6342		219.42	MONTHLY COPIER CHARGES 04/01/2023 04/30/2023	30355173	Office Equipment Rental/Contracts N
783	Canon Financial Services, Inc		219.42	1 Transactions		
15142	Christensen/Charles 01-122-000-0000-6278		80.00	PC MEETING	41923	Advisory Board/Committee Per Diem Y
	01-122-038-0000-6330		83.19	PC MILEAGE	41923	BOA/PC Mileage N
15142	Christensen/Charles		163.19	2 Transactions		
10193	Grund/Jody					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10193	Grund/Jody 01-122-000-0000-6339		76.26 76.26	MEAL REIMB FOR SSTS TRAINING 1 Transactions	41723	Meals (Overnight)	N
14832	Kulifaj / Stephen 01-122-000-0000-6278		80.00	PC MEETING	41923	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		66.81	PC MILEAGE	41923	BOA/PC Mileage	N
14832	Kulifaj / Stephen		146.81	2 Transactions			
11990	Lange/David 01-122-000-0000-6278		80.00	PC MEETING	41923	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		82.53	PC MILEAGE	41923	BOA/PC Mileage	Y
11990	Lange/David		162.53	2 Transactions			
4010	Rasley Oil Company 01-122-000-0000-6335		220.41	MONTHLY FUEL CHARGES 03/01/2023 03/31/2023	AITCOZOS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		220.41	1 Transactions			
13424	Sonnee/Dennise J 01-122-000-0000-6278		60.00	PC MEETING	41923	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		32.75	PC MILEAGE	41923	BOA/PC Mileage	N
13424	Sonnee/Dennise J		92.75	2 Transactions			
122	DEPT Total:		1,550.55	Planning & Zoning	8 Vendors	13 Transactions	
200	DEPT			Enforcement			
50	Aitkin Body Shop, Inc 01-200-000-0000-6302		8,051.20	'17 FORD TAURUS #214 SQUAD	14898	Vehicle Maintenance	N
	01-200-000-0000-6620		410.46	#216 RUNNING BOARDS	14920	Auto, Trailers, Snowmobiles, ATV	N
	01-200-000-0000-6302		4,659.25	'17 FORD EXPLORER REPAIRED	14927	Vehicle Maintenance	N
	01-200-000-0000-6620		502.90	#225 RUNNING BOARDS/ TG SEAL	14960	Auto, Trailers, Snowmobiles, ATV	N
50	Aitkin Body Shop, Inc		13,623.81	4 Transactions			
9561	Amazon Business 01-200-000-0000-6460		31.39	METAL CLIPBOARD/CHARGERS	1FX7-X19G-464K	Deputy Supplies	N
9561	Amazon Business		31.39	1 Transactions			
10442	Bureau Of Crim.Apprehension 01-200-039-0000-6463		590.00	NEW AND RENEWALS	01-000076	Gun Permit Supplies/Expenses	N

WLB1
4/25/23 10:30AM
1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rot	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
10442	Bureau Of Crim.Apprehension		590.00				
				1 Transactions			
11975	CITY OF ST PAUL						
	01-200-200-0000-6268		1,000.00	PDI UNDERCOVER COURSE-4 PARTIC	IN53240	Training, Development	N
11975	CITY OF ST PAUL		1,000.00				
				1 Transactions			
1775	Galls LLC						
	01-200-000-0000-6180		104.56	#214 L/S SHIRT	024025321	Clothing Allowance	N
	01-200-000-0000-6180		103.56	BAILIFF COLLAR BRASS	024038703	Clothing Allowance	N
	01-200-019-0000-6460		107.75	K-9 RUBY BADGE	024094539	Deputy Supplies	N
	01-200-000-0000-6180		182.24	#225 BELT/BELT KEEPERS	024094549	Clothing Allowance	N
1775	Galls LLC		498.11				
				4 Transactions			
14404	Iron Range Veterinary Clinic						
	01-200-019-0000-6360		419.40	K-9 RUBY MICRO CHIP/SPAYED	13156	Services, Labor, Contracts	N
14404	Iron Range Veterinary Clinic		419.40				
				1 Transactions			
612	MN BCA CJTE						
	01-200-003-0000-6241		375.00	#225 DMT CERTIFICATION	28961	Registration Fee	N
612	MN BCA CJTE		375.00				
				1 Transactions			
10085	Payment/Greg						
	01-200-000-0000-6180		195.00	#224 BOOTS REIMBURSE	04172023	Clothing Allowance	N
10085	Payment/Greg		195.00				
				1 Transactions			
11538	RCB Collections Range Credit Bureau Inc						
	01-200-000-0000-6360		15.00	BACKGROUND J.W.	42339	Services, Labor, Contracts	N
11538	RCB Collections Range Credit Bureau Inc		15.00				
				1 Transactions			
13934	The Tire Barn						
	01-200-000-0000-6302		55.48	#212 OIL CHANGE	66296	Vehicle Maintenance	N
	01-200-000-0000-6302		25.00	#219 TIRE REPAIR	66548	Vehicle Maintenance	N
	01-200-000-0000-6302		645.42	#226 OIL CHANGE, BRAKES	66930	Vehicle Maintenance	N
	01-200-000-0000-6302		55.48	#210 OIL CHANGE	66991	Vehicle Maintenance	N
	01-200-000-0000-6302		803.48	#223 OIL CHANGE/TIRES	66993	Vehicle Maintenance	N
	01-200-000-0000-6302		55.48	#216 OIL CHANGE	67107	Vehicle Maintenance	N
13934	The Tire Barn		1,640.34				
				6 Transactions			
9302	WEX Bank						

WLB1
4/25/23 10:30AM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9302	WEX Bank		DEPUTY GAS	88549653	Gas/Vehicle Fuel Charges	N
				1 Transactions		
9932	WEX BANK - Sheriff's Department		#221 GAS	88446589	Gas/Vehicle Fuel Charges	N
				1 Transactions		
200	DEPT Total:		Enforcement	12 Vendors	23 Transactions	
203	DEPT		Snowmobile			
9302	WEX Bank		B/W - SNOWMOBILE GAS	88549653	Gas/Vehicle Fuel Charges	N
				1 Transactions		
203	DEPT Total:		Snowmobile	1 Vendors	1 Transactions	
204	DEPT		ATV			
9302	WEX Bank		B/W - ATV GAS	88549653	Gas/Vehicle Fuel Charges	N
				1 Transactions		
204	DEPT Total:		ATV	1 Vendors	1 Transactions	
252	DEPT		Corrections			
9561	Amazon Business		C BATTERIES -KITCHEN	13TD-1KDG-3QHY	Office Supplies	N
			INNER/OUTER BELTS	1YRG-LXJF-3MY9	Clothing Allowance	N
				2 Transactions		
10855	Culligan Soft Water		MARCH COOLER RENTAL	150X0140270	Tower Lease and Rental/Contracts	N
				1 Transactions		
5557	Eddy/Nancy		PAN	04132023	Food Service Supplies	Y
			FOOD SHOW MILEAGE REIMB	04132023	School Transportation/Travel/Parking	Y
5557	Eddy/Nancy			2 Transactions		

WLB1
4/25/23 10:30AM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
13689	Fire Protection Equipment Co.						
	01-252-000-0000-6590		1,370.00	KITCHEN HOOD CLEANING	18604	Repair & Maintenance Supplies	N
13689	Fire Protection Equipment Co.		1,370.00		1 Transactions		
1775	Galls LLC						
	01-252-000-0000-6180		108.65	#325 L/S SHIRT	024025315	Clothing Allowance	N
	01-252-000-0000-6180		144.79	#301 PANTS	024025333	Clothing Allowance	N
	01-252-000-0000-6180		75.35	#330 PANTS	024057874	Clothing Allowance	N
	01-252-000-0000-6180		144.79	#327 #331 PANTS	024094536	Clothing Allowance	N
1775	Galls LLC		473.58		4 Transactions		
15362	GuidePoint Pharmacy #114 Aitkin						
	01-252-000-0000-6430		2,797.56	INMATE MEDS	30	Medical Expense/Supplies - Inmates	N
15362	GuidePoint Pharmacy #114 Aitkin		2,797.56		1 Transactions		
90318	McKesson Medical						
	01-252-000-0000-6430		20.40	GLUCOSE TABS	20533632	Medical Expense/Supplies - Inmates	N
90318	McKesson Medical		20.40		1 Transactions		
10147	Medline Industries, LP						
	01-252-000-0000-6430		71.65	COLLECTION NEEDLES/BAGS	2261063889	Medical Expense/Supplies - Inmates	6
	01-252-000-0000-6430		820.13	CUPS, INSULIN SYRINGES	2261285919	Medical Expense/Supplies - Inmates	6
10147	Medline Industries, LP		891.78		2 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea						
	01-252-000-0000-6254		250.79	TOWER SHELTER	345401501	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		250.79		1 Transactions		
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418		162.58	BREAD & BUNS	10002423096002	Groceries	N
	01-252-000-0000-6418		131.19	BREAD & BUNS	10002423103003	Groceries	N
3789	Pan-O-Gold Baking Company		293.77		2 Transactions		
3810	Paulbeck's County Market						
	01-252-000-0000-6421		8.86	LAUNDRY SOAP	927210202	Laundry Supplies	N
3810	Paulbeck's County Market		8.86		1 Transactions		
9808	Performance Foodservice						
	01-252-000-0000-6418		3,257.66	GROCERIES	540807	Groceries	N

WLB1
4/25/23 10:30AM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9808	Performance Foodservice		GROCERIES	546585	Groceries	N
				2 Transactions		
4010	Rasley Oil Company		TRANSPORT GAS	AITCOSHERS	Prisoner Transportation & Travel	N
4010	Rasley Oil Company			1 Transactions		
11538	RCB Collections Range Credit Bureau Inc		BACKGROUND J.C.	42339	Services, Labor, Contracts	N
11538	RCB Collections Range Credit Bureau Inc			1 Transactions		
12930	River Oaks Dental		DENTAL A.D.	45678	Contract Service or Medical Service	6
			DENTAL - ITASCA CO - C.T.	47650	Contract Service or Medical Service	6
			DENTAL D.W.	53065	Contract Service or Medical Service	6
			DENTAL-MAHNOMEN CO - D.D.	54261	Contract Service or Medical Service	6
12930	River Oaks Dental			4 Transactions		
84172	Riverwood Healthcare Center		LABS 02/27/23 M.D.W	80002813	Contract Service or Medical Service	N
84172	Riverwood Healthcare Center			1 Transactions		
9617	Timber Lakes Septic Service, Inc.		JETTING/ROTO ROOTER CABLE SVC	33085	Repair & Maintenance Supplies	N
9617	Timber Lakes Septic Service, Inc.			1 Transactions		
9302	WEX Bank		TRANSPORT GAS	88549653	Gas/Vehicle Fuel Charges	N
9302	WEX Bank			1 Transactions		
252	DEPT Total:		Corrections	18 Vendors	29 Transactions	
253	DEPT		Sentence to Serve			
4010	Rasley Oil Company		STS GAS	AITCOSHERS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company			1 Transactions		

WLB1
4/25/23 10:30AM

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
253	DEPT Total:			103.44	Sentence to Serve	1 Vendors	1 Transactions	
257	DEPT				Community Corrections			
14563	Anoka County Corrections							
	01-257-255-0000-6269			136.24	RX ONLY - RJC CONTRACT	899-1000002-1	Juvenile Detention	N
					03/01/2023 03/31/2023			
	01-257-255-0000-6269			590.00	SECURE JUV LE DETENTION	901-1000002-1	Juvenile Detention	N
					03/30/2023 03/31/2023			
14563	Anoka County Corrections			726.24		2 Transactions		
4010	Rasley Oil Company							
	01-257-255-0000-6335			39.35	JUVENILE AGENT FUEL	AITCOPROS	Gas/Vehicle Fuel Charges	N
					03/01/2023 03/31/2023			
	01-257-257-0000-6335			66.37	ADULT AGENT FUEL	AITCOPROS	Gas/Vehicle Fuel Charges	N
					03/01/2023 03/31/2023			
	01-257-258-0000-6335			80.10	SOBRIETY COURT AGENT FUEL	AITCOPROS	Gas/Vehicle Fuel Charges	N
					03/01/2023 03/31/2023			
4010	Rasley Oil Company			185.82		3 Transactions		
9360	Redwood Toxicology Laboratory, Inc.							
	01-257-267-0000-6274			1,095.76	UA/TESTING SUPPLIES	795930	Drug Testing Fee	6
					04/12/2023 04/13/2023			
9360	Redwood Toxicology Laboratory, Inc.			1,095.76		1 Transactions		
257	DEPT Total:			2,007.82	Community Corrections	3 Vendors	6 Transactions	
391	DEPT				Solid Waste			
2340	Hyytinen Hardware Hank							
	01-391-000-0000-6405			11.99	R/C SPEAKER TIMER	8510/1	Office, Film, & Field Supplies	N
	01-391-000-0000-6405			37.58	R/C CENTER SPEAKER SUPPLIES	8536	Office, Film, & Field Supplies	N
2340	Hyytinen Hardware Hank			49.57		2 Transactions		
4010	Rasley Oil Company							
	01-391-000-0000-6335			63.84	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
					03/01/2023 03/31/2023			
4010	Rasley Oil Company			63.84		1 Transactions		
3518	Voyageur Press Of Mcgregor, Inc							

WLB1
4/25/23 10:30AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-391-000-0000-6230		170.00	HHW DAY	46684	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor, Inc		170.00		1 Transactions		
11507	Waste Management of Minnesota, Inc						
	01-391-060-0000-6360		14,265.47	MONTHLY RECYCLING CONTRACT	010255428087	Recycling Contract	N
				03/01/2023 03/31/2023			
11507	Waste Management of Minnesota, Inc		14,265.47		1 Transactions		
391	DEPT Total:		14,548.88	Solid Waste	4 Vendors	5 Transactions	
1	Fund Total:		88,168.09	General Fund		135 Transactions	

WLB1
4/25/23 10:30AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

2 Reserves Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	DEPT 10184 CXtec Inc.				Information Technologies			
	02-049-190-0000-6485			999.07	APC SMT3000RM2U UPS	7187293	Computer/Technology Supplies	N
	10184 CXtec Inc.			999.07	1 Transactions			
49	DEPT Total:			999.07	Information Technologies	1 Vendors	1 Transactions	
200	DEPT 88880 Datacomm Computers & Networks Inc				Enforcement			
	02-200-190-0000-6485			4,380.00	BASEMENT COMPUTERS	15896	Computer/Technology Supplies	N
	88880 Datacomm Computers & Networks Inc			4,380.00	1 Transactions			
200	DEPT Total:			4,380.00	Enforcement	1 Vendors	1 Transactions	
2	Fund Total:			5,379.07	Reserves Fund		2 Transactions	

WLB1
4/25/23 10:30AM
3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT		R&B Administration			
86222	Aitkin Independent Age					
	03-301-000-0000-6230		DUST CONTROL AD	1304518	Printing, Publishing & Advertising	Y
86222	Aitkin Independent Age					
				1 Transactions		
9561	Amazon Business					
	03-301-000-0000-6405		OFFICE SUPPLIES	11GD-N97F-44GT	Office Supplies	N
9561	Amazon Business					
				1 Transactions		
783	Canon Financial Services, Inc					
	03-301-000-0000-6342		CONTRACT CHARGE	30355168	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc					
				1 Transactions		
10930	Tidholm Productions					
	03-301-000-0000-6405		TIME OFF REQUEST	2983 2634	Office Supplies	Y
10930	Tidholm Productions					
				1 Transactions		
301	DEPT Total:		595.70	R&B Administration	4 Vendors	4 Transactions
303	DEPT		R&B Highway Maintenance			
13911	BERT'S TRUCK EQUIP. OF MOORHEAD					
	03-303-000-0000-6590		REPAIR PARTS	S 97373	Repair & Maintenance Supplies	N
13911	BERT'S TRUCK EQUIP. OF MOORHEAD					
				1 Transactions		
14887	Cintas Corporation					
	03-303-000-0000-6360		SHOP LAUNDRY	4152058346	Services, Labor, Contracts	N
14887	Cintas Corporation					
				1 Transactions		
1010	City Of Aitkin					
	03-303-000-0000-6360		23/24 MUNI MAINTENANCE		Services, Labor, Contracts	N
	03-303-000-0000-6360		23/24 MUNI MAINTENANCE		Services, Labor, Contracts	N
	03-303-000-0000-6360		23/24 MUNI MAINTENANCE		Services, Labor, Contracts	N
1010	City Of Aitkin		10,965.56			
				3 Transactions		
173	City Of Hill City					
	03-303-000-0000-6360		23/24 MUNI MAINTENANCE		Services, Labor, Contracts	N
173	City Of Hill City					
				1 Transactions		
178	City Of Tamarack					

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6360			2,822.82	23/24 MUNI MAINTENANCE		Services, Labor, Contracts	N
178	City Of Tamarack			2,822.82	1 Transactions			
5893	CTC			350.00	HIGH SPEED INTERNET/PHONE	21199533	Utilities-Gas and Electric	N
5893	CTC			350.00	1 Transactions			
9326	Dehn Oil			13,181.52	MCGRATH DIESEL	25208593.	Motor Fuel & Lubricants	N
	03-303-000-0000-6570			8,990.39	PALISADE DIESEL	25208594.	Motor Fuel & Lubricants	N
9326	Dehn Oil			22,171.91	2 Transactions			
7920	Dixon Mechanical Electric, LLP			305.64	REPAIR PARTS	6988	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590							
7920	Dixon Mechanical Electric, LLP			305.64	1 Transactions			
7060	Federated Co-Ops Inc.			949.50	MCGRATH SHOP PROPANE	1652538	Fuel for Buildings	N
	03-303-000-0000-6423			10.00	TANK RENTAL	1666751	Fuel for Buildings	N
7060	Federated Co-Ops Inc.			959.50	2 Transactions			
1818	Glen's Sign Design			88.00	E-911 STREET SIGNAGE	3-23	Signs & Posts	Y
	03-303-000-0000-6516							
1818	Glen's Sign Design			88.00	1 Transactions			
1880	Gravelle Plumbing & Heating, Inc			137.50	MCGREGOR SHOP	92659	Shop/Building Maintenance	N
	03-303-000-0000-6417			410.02	MCGREGOR SHOP	92677	Shop/Building Maintenance	N
1880	Gravelle Plumbing & Heating, Inc			547.52	2 Transactions			
9534	Jeff's Mobile Lock & Key			190.00	REPLACE LEVER	678626	Shop/Building Maintenance	Y
	03-303-000-0000-6417							
9534	Jeff's Mobile Lock & Key			190.00	1 Transactions			
91187	Lake Country Power			139.46	MAR 23 JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254			130.22	MAR 23 SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254			61.00	MAR 23 CSAH 6	143093502	Utilities-Gas and Electric	N

WLB1
4/25/23 10:30AM
3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
91187	Lake Country Power		330.68		3 Transactions		
3100	McGregor Oil						
	03-303-000-0000-6570		2,519.73	JACOBSON DIESEL	0-13633	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		107.97	DIESEL	0-98833	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		143.96	DIESEL	0-98834	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		91.42	DIESEL	0-98835	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		107.97	DIESEL	0-98838	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		251.30	DIESEL	0-98843	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		186.61	DIESEL	0-98844	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		125.61	DIESEL	0-98846	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		125.93	DIESEL	0-98925	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		187.15	DIESEL	0-98929	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		161.96	DIESEL	0-98930	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		154.34	DIESEL	0-98972	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		215.40	DIESEL	0-99003	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		122.06	DIESEL	0-99004	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		201.04	DIESEL	0-99005	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		172.72	DIESEL	0-99014	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		183.09	DIESEL	0-99021	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		215.40	DIESEL	0-99024	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		136.35	DIESEL	0-99025	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		123.70	DIESEL	0-99034	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		154.75	DIESEL	0-99036	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		161.92	DIESEL	0-99055	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		101.97	DIESEL	0-99069	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		150.78	DIESEL	0-99091	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		68.02	DIESEL	0-99100	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		102.01	DIESEL	0-99104	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		149.56	DIESEL	0-99105	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		107.70	DIESEL	0-99115	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		122.06	DIESEL	0-99134	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		118.97	DIESEL	0-99172	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		247.44	DIESEL	0-99195	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		63.23	DISCOUNT	AITKINRD	Motor Fuel & Lubricants	N
3100	McGregor Oil		6,955.66		32 Transactions		
12927	Midwest Machinery Co.						
	03-303-000-0000-6590		12.33	REPAIR PARTS	9501915	Repair & Maintenance Supplies	N

WLB1
4/25/23 10:30AM
3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		17.08	REPAIR PARTS	9501915	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		444.44	REPAIR PARTS-FILTERS	9504362	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		172.86	REPAIR PARTS-FILTERS	9504362	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		171.63	REPAIR PARTS-FILTERS	9504362	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		818.34				
				5 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea						
	03-303-000-0000-6254		1,083.80	POWER: PALISADE	18-52-026-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.84	169 & CSAH 3	19-23-010-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 5	27-35-015-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		197.32	POWER: MCGREGOR	29-53-003-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 8	30-06-012-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 4	32-32-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		1,977.67	POWER: AITKIN	33-52-007-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		44.00	CSAH 17	33-65-031-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		59.40	169 & CSAH 28	39-62-022-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		43.65	CSAH 12	40-06-000-01	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 12	46-56-023-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.00	CSAH 11	48-09-009-02	Utilities-Gas and Electric	N
	03-303-000-0000-6254		52.30	47 & CSAH 2	54-51-104-01	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		3,764.98				
				13 Transactions			
10864	Nistler, Contruction Landscapes/Tim						
	03-303-000-0000-6825		1,186.25	PLOWING	1351	Maintenance Agreements	Y
	03-303-000-0000-6825		1,186.25	PLOWING	1351	Maintenance Agreements	Y
10864	Nistler, Contruction Landscapes/Tim		2,372.50				
				2 Transactions			
9179	NORTH CENTRAL INTERNATIONAL, LLC						
	03-303-000-0000-6590		386.80	REPAIR PARTS	X20062708:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		20.18	REPAIR PARTS	X20065292:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		371.25	ANTIFREEZE	X220061961:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		230.04	REPAIR PARTS	X220062523:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		72.44	REPAIR PARTS	X220063403:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		1,228.02	REPAIR PARTS	X220064611:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		163.89	REPAIR PARTS	X220064614:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		28.49	REPAIR PARTS	X220064753:01	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		212.41	REPAIR PARTS	X220065018:01	Repair & Maintenance Supplies	Y
9179	NORTH CENTRAL INTERNATIONAL, LLC		2,713.52				
				9 Transactions			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1652	Northland Fire Protection, LLC						
	03-303-000-0000-6417		827.70	SERVICE-AITKIN	53214	Shop/Building Maintenance	N
	03-303-000-0000-6417		248.30	SERVICE-HILL CITY	53214	Shop/Building Maintenance	N
	03-303-000-0000-6417		248.30	SERVICE-JACOBSON	53214	Shop/Building Maintenance	N
	03-303-000-0000-6417		248.30	SERVICE-MCGRATH	53214	Shop/Building Maintenance	N
	03-303-000-0000-6417		248.30	SERVICE-MCGREGOR	53214	Shop/Building Maintenance	N
	03-303-000-0000-6417		248.30	SERVICE-PALISADE	53214	Shop/Building Maintenance	N
1652	Northland Fire Protection, LLC		2,069.20	6 Transactions			
10720	Nuss Truck Group Inc						
	03-303-000-0000-6590		75.71	REPAIR PARTS	6157218P	Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc		75.71	1 Transactions			
15211	Quality Disposal Systems Inc						
	03-303-000-0000-6254		70.79	GARBAGE: MCGRATH	1652085	Utilities-Gas and Electric	N
15211	Quality Disposal Systems Inc		70.79	1 Transactions			
9176	SPARKY'S TOOLS, LLC						
	03-303-000-0000-6590		33.99	REPAIR PARTS	D 111447	Repair & Maintenance Supplies	N
9176	SPARKY'S TOOLS, LLC		33.99	1 Transactions			
15340	VANDERMEY/KYLE LEROY						
	03-303-000-0000-6181		195.00	WORK BOOTS REIMBURSEMENT	FLEET FARM	Safety Footwear Allowance	N
15340	VANDERMEY/KYLE LEROY		195.00	1 Transactions			
6097	Verizon Wireless						
	03-303-000-0000-6220		423.94	DEPT CELL PHONES	9931506408	Telephone	N
6097	Verizon Wireless		423.94	1 Transactions			
9642	WEX BANK - Highway Dept						
	03-303-000-0000-6570		47.03	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		165.88	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		56.56	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		281.62	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		262.59	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		39.23	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		307.56	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		160.29	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		242.50	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N

WLB1
4/25/23 10:30AM
3 Road & Bridge

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name		
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N	
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N	
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N	
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N	
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N	
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N	
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N	
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N	
	03-303-000-0000-6570		GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N	
9642	WEX BANK - Highway Dept		4,837.07				
				18	Transactions		
9940	WW THOMPSON CONCRETE PRODUCTS						
	03-303-000-0000-6521		1,704.86	SEALING/REPAIR BRIDGE	2304-631909	Maintenance Supplies	N
	03-303-000-0000-6521		852.43	SEALING/REPAIR BRIDGE	2304-631909	Maintenance Supplies	N
9940	WW THOMPSON CONCRETE PRODUCTS		2,557.29				
				2	Transactions		
5295	Ziegler Inc						
	03-303-000-0000-6590		22.26	REPAIR PARTS	IN000945672	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		593.58	REPAIR PARTS	IN000946159	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		118.64	REPAIR PARTS	IN000946159	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		118.64	REPAIR PARTS	IN000946159	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		972.42	REPAIR PARTS	IN000955515	Repair & Maintenance Supplies	N
5295	Ziegler Inc		1,825.54				
				5	Transactions		
303	DEPT Total:		71,351.70	R&B Highway Maintenance	27 Vendors	117 Transactions	
3	Fund Total:		71,947.40	Road & Bridge		121 Transactions	

WLB1
 4/25/23 10:30AM
 4 Unorganized Townships

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
421	DEPT			Unorganized Road & Bridge			
	173 City Of Hill City						
	04-421-000-0000-6801		4,083.00	2023 FIRE UNORG 51-27	UNORG 51-27	Appropriations	N
	04-421-000-0000-6801		1,543.00	2023 FIRE UNORG 52-25	UNORG 52-25	Appropriations	N
	04-421-000-0000-6801		1,938.00	2023 FIRE UNORG 52-27	UNORG 52-27	Appropriations	N
	173 City Of Hill City		7,564.00		3 Transactions		
421	DEPT Total:		7,564.00	Unorganized Road & Bridge	1 Vendors	3 Transactions	
422	DEPT			Unorganized Fire			
	6062 City Of McGrath Fire Department						
	04-422-000-0000-6801		700.00	2023 FIRE PROTECT	UNORG 45-24	Appropriations	N
	6062 City Of McGrath Fire Department		700.00		1 Transactions		
422	DEPT Total:		700.00	Unorganized Fire	1 Vendors	1 Transactions	
4	Fund Total:		8,264.00	Unorganized Townships		4 Transactions	

WLB1
4/25/23 10:30AM
5 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	AMAZON CAPITAL SERVICES						
	05-400-440-0410-6405		2.15	AGENCY-KRAZY GLUE 04/12/2023 04/12/2023	1D6V-KFKD-4DCY	Office Supplies	N
	05-400-440-0410-6405		7.03	AGENCY-BOSCH ELEC STAPLER	1MDC-GTYT-1739	Office Supplies	N
	05-400-440-0410-6405		4.67	AGENCY-AVERY ADDRESS LABELS 04/19/2023 04/19/2023	1MDC-GYTT-1739	Office Supplies	N
	05-400-440-0410-6405		21.00	ACCTG-TONER CARTRIDGE 04/05/2023 04/05/2023	1PKM-TLKJ-FXN7	Office Supplies	N
	05-400-440-0410-6405		2.97	ACCTG-TONER CARTRIDGE (CG) 04/05/2023 04/05/2023	1PKM-TLKJ-FXN7	Office Supplies	N
	05-400-440-0410-6405		2.49	AGENCY-DISHWAND REFILLS/BRUSH 04/09/2023 04/09/2023	3LM3-CTTD-FHH4	Office Supplies	N
9608	AMAZON CAPITAL SERVICES		40.31	6 Transactions			
9553	Aramark Uniform Services						
	05-400-440-0410-6422		7.80	JANITORIAL SUPPLIES-TOWELS 04/18/2023 04/18/2023	2530130912	Janitorial Supplies	N
9553	Aramark Uniform Services		7.80	1 Transactions			
9272	ARCHITECTURAL RESOURCES INC						
	05-400-440-0410-6605	P	1,047.20	HHS REMODEL PLANNING 12/01/2022 12/31/2022	Y20006-7	Building & Structure Related Expenditure	N
9272	ARCHITECTURAL RESOURCES INC		1,047.20	1 Transactions			
783	Canon Financial Services, Inc						
	05-400-440-0410-6342		38.75	MAILROOM COPIER CONTRACT 04/01/2023 04/30/2023	30355166	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		25.20	OSS COPIER CONTRACT 04/01/2023 04/30/2023	30355170	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		288.36	PH COPIER CONTRACT 04/01/2023 04/30/2023	30355171	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		352.31	3 Transactions			
9014	PAPER STORM						
	05-400-440-0410-6360		6.80	PAPER SHREDDING 04/13/2023 04/13/2023	22132	Services, Labor, Contracts	N
9014	PAPER STORM		6.80	1 Transactions			

WLB1
4/25/23 10:30AM
5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
13624	Quadient Leasing USA, Inc 05-400-440-0410-6342			68.75	MAIL MACHINE CONTRACT 02/14/2023 05/13/2023	N9899179	Office Equipment Rental/Contracts	N
13624	Quadient Leasing USA, Inc			68.75	1 Transactions			
4010	Rasley Oil Company 05-400-400-0402-6335			12.78	PHEP-GAS CHARGES FOR 03/23 03/01/2023 03/31/2023	AITCOHHSS	Gas/Vehicle Fuel Charges	N
	05-400-410-0413-6335			17.43	WIC-GAS CHARGES FOR 03/23 03/01/2023 03/31/2023	AITCOHHSS	Gas/Vehicle Fuel Charges	N
	05-400-430-0408-6335			64.52	MECSH-GAS CHARGES FOR 03/23 03/01/2023 03/31/2023	AITCOHHSS	Gas/Vehicle Fuel Charges	N
	05-400-440-0410-6335			2.97	ADM/ACCT GAS CHARGES FOR 03/23 03/01/2023 03/31/2023	AITCOHHSS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company			97.70	4 Transactions			
88859	Spee*Dee-St Cloud 05-400-430-0408-6360			187.07	FAP SERVICE - 111 03/04/2023 04/01/2023	782333	Services, Labor, Contracts	N
88859	Spee*Dee-St Cloud			187.07	1 Transactions			
10698	Stericycle, Inc 05-400-440-0410-6360			16.86	STERI-SAFE 05/01/2023 05/31/2023	4011712702	Services, Labor, Contracts	6
10698	Stericycle, Inc			16.86	1 Transactions			
9615	WEX BANK - HHS 05-400-440-0410-6335			4.11	ADM/ACCTG-GAS CHGS FOR MAR '23 03/01/2023 03/31/2023	88446932	Gas/Vehicle Fuel Charges	N
9615	WEX BANK - HHS			4.11	1 Transactions			
400	DEPT Total:			1,828.91	Public Health Department	10 Vendors	20 Transactions	
420	DEPT				Income Maintenance			
88284	Aitkin Co Recorder 05-420-650-4800-6800			13.00	MA ESTATE DEATH CERTIFICATE 04/07/2023 04/07/2023	99006	Program Expenses Direct Charge Ffp	N
	05-420-650-4800-6800			13.00	MA ESTATE DEATH CERTIFICATE 04/10/2023 04/10/2023	99017	Program Expenses Direct Charge Ffp	N

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 04/10/2023 04/10/2023	99018	Program Expenses Direct Charge Ffp N
	05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 04/10/2023 04/10/2023	99019	Program Expenses Direct Charge Ffp N
	05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 04/13/2023 04/13/2023	99089	Program Expenses Direct Charge Ffp N
	05-420-650-4800-6800		26.00	MA ESTATE DEATH CERTIFICATE 04/14/2023 04/14/2023	99153	Program Expenses Direct Charge Ffp N
88284	Aitkin Co Recorder		91.00	6 Transactions		
9608	AMAZON CAPITAL SERVICES					
	05-420-600-4800-6405		7.19	IM-WRIST/MOUSE PAD (CH) 04/11/2023 04/11/2023	11GD-N97F-31QC	Office Supplies N
	05-420-600-4800-6405		5.08	AGENCY-KRAZY GLUE 04/12/2023 04/12/2023	1D6V-KFKD-4DCY	Office Supplies N
	05-420-600-4800-6405		16.56	AGENCY-BOSCH ELEC STAPLER	1MDC-GTYT-1739	Office Supplies N
	05-420-600-4800-6405		11.00	AGENCY-AVERY ADDRESS LABELS 04/19/2023 04/19/2023	1MDC-GYTT-1739	Office Supplies N
	05-420-600-4800-6405		49.50	ACCTG-TONER CARTRIDGE 04/05/2023 04/05/2023	1PKM-TLKJ-FXN7	Office Supplies N
	05-420-600-4800-6405		6.99	ACCTG-TONER CARTRIDGE (CG) 04/05/2023 04/05/2023	1PKM-TLKJ-FXN7	Office Supplies N
	05-420-600-4800-6405		5.87	AGENCY-DISHWAND REFILLS/BRUSH 04/09/2023 04/09/2023	3LM3-CTTD-FHH4	Office Supplies N
9608	AMAZON CAPITAL SERVICES		102.19	7 Transactions		
9553	Aramark Uniform Services					
	05-420-600-4800-6422		18.39	JANITORIAL SUPPLIES-TOWELS 04/18/2023 04/18/2023	2530130912	Janitorial Supplies N
9553	Aramark Uniform Services		18.39	1 Transactions		
9272	ARCHITECTURAL RESOURCES INC					
	05-420-600-4800-6605	P	2,468.40	HHS REMODEL PLANNING 12/01/2022 12/31/2022	Y20006-7	Building & Structure Related Expenditure N
9272	ARCHITECTURAL RESOURCES INC		2,468.40	1 Transactions		
783	Canon Financial Services, Inc					
	05-420-640-4800-6342		120.14	CS COPIER CONTRACT 04/01/2023 04/30/2023	30355165	Office Equipment Rental/Contracts N

WLB1
 4/25/23 10:30AM
 5 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	05-420-600-4800-6342			91.34	MAILROOM COPIER CONTRACT 04/01/2023 04/30/2023	30355166	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342			59.39	OSS COPIER CONTRACT 04/01/2023 04/30/2023	30355170	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc			270.87	3 Transactions			
11051	Department of Human Services							
	05-420-640-4800-6360			364.48	CS MONTHLY FED OFFSET FEE 03/01/2023 03/31/2023	A300C309801	Services, Labor, Contracts	N
	05-420-650-4400-6025			5,084.79	MA LTC UN 65 02/01/2023 02/28/2023	A300MM1K011	State/Fed Share - MA Program	N
	05-420-650-4400-6025			199.76	G8 LTC LT65 CY20 02/01/2023 02/28/2023	A300MM1K011	State/Fed Share - MA Program	N
	05-420-650-4400-6026			14,209.85	MA ESTATE COLLECTIONS - FED 02/01/2023 02/28/2023	A300MM1K011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026			7,104.92	MA ESTATE COLLECTIONS - STATE 02/01/2023 02/28/2023	A300MM1K011	State/Fed Share - MA Estate	N
11051	Department of Human Services			26,963.80	5 Transactions			
88439	Metro Legal Services							
	05-420-640-4800-6379			58.00	IV-D SERVICES 000116605901 04/11/2023 04/11/2023	3429849	Other Iv-D Charges	N
88439	Metro Legal Services			58.00	1 Transactions			
9014	PAPER STORM							
	05-420-600-4800-6360			16.04	PAPER SHREDDING 04/13/2023 04/13/2023	22132	Services, Labor, Contracts	N
9014	PAPER STORM			16.04	1 Transactions			
13624	Quadient Leasing USA, Inc							
	05-420-600-4800-6342			162.06	MAIL MACHINE CONTRACT 02/14/2023 05/13/2023	N9899179	Office Equipment Rental/Contracts	N
13624	Quadient Leasing USA, Inc			162.06	1 Transactions			
4010	Rasley Oil Company							
	05-420-600-4800-6335			7.00	ADM/ACCT GAS CHARGES FOR 03/23 03/01/2023 03/31/2023	AITCOHSS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company			7.00	1 Transactions			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rot	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
86177	Sheriff Aitkin County		44.00	IV-D SERVICE 001562318301	C2300089	Aitkin Co Sheriff Fees Iv-D	N
	05-420-640-4800-6270		72.00	IV-D SERVICE 0014852647 01	C2300095	Aitkin Co Sheriff Fees Iv-D	N
	05-420-640-4800-6270			04/18/2023 04/18/2023			
86177	Sheriff Aitkin County		116.00	2 Transactions			
86472	Sheriff Beltrami County		74.00	IV-D SERVICE 001435033003	8273	Other Iv-D Charges	N
	05-420-640-4800-6379			04/16/2023 04/16/2023			
86472	Sheriff Beltrami County		74.00	1 Transactions			
88859	Spee*Dee-St Cloud		37.42	IM SERVICE - 101	782333	Postage	N
	05-420-600-4800-6205			03/04/2023 04/01/2023			
88859	Spee*Dee-St Cloud		37.42	1 Transactions			
15347	St Louis County - PHHS		285.98	MTM ADMIN FEE NON-FFP	IP-00026390	Medical Assistance - MTM Admin	N
	05-420-650-4400-6211			02/14/2023 02/14/2023			
	05-420-650-4400-6211		224.73	MTM ADMIN FEE NON-FFP	IP-00026393	Medical Assistance - MTM Admin	N
				02/28/2023 02/28/2023			
15347	St Louis County - PHHS		510.71	2 Transactions			
13025	ST LOUIS COUNTY AUDITOR		3,269.92	REG 3 EDMS-IT SUPPORT Q1 2023	IN-00000923	Software Fees/License Fees	N
	05-420-600-4800-6266			01/01/2023 03/31/2023			
	05-420-640-4800-6266		1,852.70	REG 3 EDMS-IT SUPPORT Q1 2023	IN-00000923	Software Fees/License Fees	N
				01/01/2023 03/31/2023			
13025	ST LOUIS COUNTY AUDITOR		5,122.62	2 Transactions			
10698	Stericycle, Inc		39.73	STERI-SAFE	4011712702	Services, Labor, Contracts	6
	05-420-600-4800-6360			05/01/2023 05/31/2023			
10698	Stericycle, Inc		39.73	1 Transactions			
9615	WEX BANK - HHS		9.68	ADM/ACCTG-GAS CHGS FOR MAR '23	88446932	Gas/Vehicle Fuel Charges	N
	05-420-600-4800-6335			03/01/2023 03/31/2023			
	05-420-600-4800-6335		58.29	IM GAS CHARGES FOR MAR '23	88446932	Gas/Vehicle Fuel Charges	N

WLB1
4/25/23 10:30AM
5 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9615	WEX BANK - HHS		67.97	03/01/2023 03/31/2023 2 Transactions			
420	DEPT Total:		36,126.20	Income Maintenance	17 Vendors	38 Transactions	
430	DEPT			Social Services			
88284	Aitkin Co Recorder 05-430-700-4800-6810		26.00	MH FLEX - BIRTH CERTIFICATE 03/31/2023 03/31/2023 1 Transactions	98819	Mh Init - Flex	N
88284	Aitkin Co Recorder		26.00				
9608	AMAZON CAPITAL SERVICES 05-430-700-4800-6405		8.16	AGENCY-KRAZY GLUE 04/12/2023 04/12/2023	1D6V-KFKD-4DCY	Office Supplies	N
	05-430-700-4800-6405		26.59	AGENCY-BOSCH ELEC STAPLER	1MDC-GTYT-1739	Office Supplies	N
	05-430-700-4800-6405		17.66	AGENCY-AVERY ADDRESS LABELS 04/19/2023 04/19/2023	1MDC-GYTT-1739	Office Supplies	N
	05-430-700-4800-6405		79.49	ACCTG-TONER CARTRIDGE 04/05/2023 04/05/2023	1PKM-TLKJ-FXN7	Office Supplies	N
	05-430-700-4800-6405		11.23	ACCTG-TONER CARTRIDGE (CG) 04/05/2023 04/05/2023	1PKM-TLKJ-FXN7	Office Supplies	N
	05-430-700-4800-6810		0.01	ADULT MH-FLEX FIDGET SPINNER 02/24/2023 02/24/2023	1QH7-WFQ7-DXRK	Mh Init - Flex	N
	05-430-700-4800-6405		9.43	AGENCY-DISHWAND REFILLS/BRUSH 04/09/2023 04/09/2023	3LM3-CTTD-FHH4	Office Supplies	N
	05-430-745-3025-6020		39.98	LAC MAY MH EVENT - BUCKETS 04/12/2023 04/12/2023 8 Transactions	ID6V-KFKD-4DCY	Community Ed & Prevention	N
9608	AMAZON CAPITAL SERVICES		192.55				
9553	Aramark Uniform Services 05-430-700-4800-6422		29.55	JANITORIAL SUPPLIES-TOWELS 04/18/2023 04/18/2023 1 Transactions	2530130912	Janitorial Supplies	N
9553	Aramark Uniform Services		29.55				
9272	ARCHITECTURAL RESOURCES INC 05-430-700-4800-6605	P	3,964.40	HHS REMODEL PLANNING 12/01/2022 12/31/2022 1 Transactions	Y20006-7	Building & Structure Related Expenditure	N
9272	ARCHITECTURAL RESOURCES INC		3,964.40				

WLB1
4/25/23 10:30AM
5 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
783	Canon Financial Services, Inc 05-430-700-4800-6342		146.70	MAILROOM COPIER CONTRACT 04/01/2023 04/30/2023	30355166	Office Equipment Rental/Contracts N
	05-430-700-4800-6342		95.38	OSS COPIER CONTRACT 04/01/2023 04/30/2023	30355170	Office Equipment Rental/Contracts N
783	Canon Financial Services, Inc		242.08	2 Transactions		
9014	PAPER STORM 05-430-700-4800-6360		25.76	PAPER SHREDDING 04/13/2023 04/13/2023	22132	Services, Labor, Contracts N
9014	PAPER STORM		25.76	1 Transactions		
13624	Quadient Leasing USA, Inc 05-430-700-4800-6342		260.29	MAIL MACHINE CONTRACT 02/14/2023 05/13/2023	N9899179	Office Equipment Rental/Contracts N
13624	Quadient Leasing USA, Inc		260.29	1 Transactions		
4010	Rasley Oil Company 05-430-700-4800-6335		11.25	ADM/ACCT GAS CHARGES FOR 03/23 03/01/2023 03/31/2023	AITCOHHSS	Gas/Vehicle Fuel Charges N
	05-430-700-4800-6335		112.23	SS-GAS CHARGES FOR 03/23 03/01/2023 03/31/2023	AITCOHHSS	Gas/Vehicle Fuel Charges N
4010	Rasley Oil Company		123.48	2 Transactions		
10698	Stericycle, Inc 05-430-700-4800-6360		63.81	STERI-SAFE 05/01/2023 05/31/2023	4011712702	Services, Labor, Contracts 6
10698	Stericycle, Inc		63.81	1 Transactions		
9615	WEX BANK - HHS 05-430-700-4800-6335		73.69	SS-GAS CHARGES FOR MAR '23 03/01/2023 03/31/2023	88446932	Gas/Vehicle Fuel Charges N
	05-430-700-4800-6335		15.54	ADM/ACCTG-GAS CHGS FOR MAR '23 03/01/2023 03/31/2023	88446932	Gas/Vehicle Fuel Charges N
	05-430-710-3160-6057		275.00	FOSTER CARE TRANS-GAS CARDS 03/01/2023 03/31/2023	88446932	Foster Care-Transportation N
9615	WEX BANK - HHS		364.23	3 Transactions		

WLB1
 4/25/23 10:30AM
 5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
430	DEPT Total:		5,292.15	Social Services	10 Vendors	21 Transactions	
5	Fund Total:		43,247.26	Health & Human Services		79 Transactions	

WLB1
4/25/23 10:30AM
9 State

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated			
4580	Mn Dept Of Finance					
	09-000-000-0000-2022		732.00	BIRTH & DEATH SURCHARGES	JANUARY 2023	Birth/Death Surcharges N
	09-000-000-0000-2024		105.00	CHILDREN SURCHARGES	JANUARY 2023	St Share Of Birth Cert.-Children N
	09-000-000-0000-2036		3,405.50	STATE GEN FUND/LEG SURCHARGES	JANUARY 2023	Recording Surcharges (Was 5871 & 6281)N
4580	Mn Dept Of Finance		4,242.50	3 Transactions		
3375	Mn Dept Of Health					
	09-000-000-0000-2027		425.00	STATE WELL CERTIFICATE FEES	JANUARY 2023	State Well Cert Fees (Was 5097 & 6203) N
				01/01/2023 01/31/2023		
3375	Mn Dept Of Health		425.00	1 Transactions		
0	DEPT Total:		4,667.50	Undesignated	2 Vendors	4 Transactions
9	Fund Total:		4,667.50	State		4 Transactions

WLB1
4/25/23 10:30AM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
1735	Gelhar/Paul 10-900-000-0000-2300		1,046.32	REFUND BOND	14305	Timber Permit Bonds	N
1735	Gelhar/Paul		1,046.32	1 Transactions			
13493	Kerr Logging/Steve 10-900-000-0000-2300		702.35	REFUND BOND	13986	Timber Permit Bonds	N
13493	Kerr Logging/Steve		702.35	1 Transactions			
10754	Larson Enterprise Of Isle Inc 10-900-000-0000-2300		501.40	REFUND BOND	14021	Timber Permit Bonds	Y
	10-900-000-0000-2300		781.00	REFUND BOND	14149	Timber Permit Bonds	Y
10754	Larson Enterprise Of Isle Inc		1,282.40	2 Transactions			
5938	Rieger Logging 10-900-000-0000-2300		429.00	REFUND BOND	14009	Timber Permit Bonds	N
5938	Rieger Logging		429.00	1 Transactions			
900	DEPT Total:		3,460.07	Timber Permit Bonds	4 Vendors	5 Transactions	
923	DEPT			Forfeited Tax Sales			
86198	Aitkin County Treasurer 10-923-000-0000-6280		142.00	FULL YEAR RE TAXES 06-0-002400 01/01/2023 12/31/2023	06-0-002400	State Deed Forfeited Tax Sales	N
86198	Aitkin County Treasurer		142.00	1 Transactions			
9561	Amazon Business 10-923-000-0000-6590		42.82	RADIATOR RESERVOIR & DOOR HINGE	1CY6-GMWD-6GQ7	Repair & Maintenance Supplies	N
9561	Amazon Business		42.82	1 Transactions			
783	Canon Financial Services, Inc 10-923-000-0000-6342		158.21	COPIER CONTRACT CHARGE 04/01/2023 04/30/2023	30355164	Office/Equipment-Rental	N
783	Canon Financial Services, Inc		158.21	1 Transactions			
5893	CTC 10-923-000-0000-6254		350.00	INTERNET	21197528	Utilities-Gas and Electric	N
5893	CTC		350.00	1 Transactions			

WLB1
4/25/23 10:30AM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
493	Johnson/Martin		808.32	REFUND OVERAPPRAISAL	14423	Refunds & Reimbursements	N
493	Johnson/Martin		808.32	1 Transactions			
10754	Larson Enterprise Of Isle Inc		483.20	REFUND OVERAPPRAISAL	14021	Refunds & Reimbursements	Y
	10-923-000-0000-6820		711.76	REFUND OVERAPPRAISAL	14149	Refunds & Reimbursements	Y
10754	Larson Enterprise Of Isle Inc		1,194.96	2 Transactions			
5938	Rieger Logging		1,005.60	REFUND OVERAPPRAISAL	14009	Refunds & Reimbursements	N
5938	Rieger Logging		1,005.60	1 Transactions			
15229	Thompson/Dennis J		25.53	MILEAGE MCGREGOR TOWNSHIP MTG	04202023	Transportation/Travel/Parking	N
15229	Thompson/Dennis J		25.53	1 Transactions			
10180	WEX Bank - Land Dept		2,792.67	GAS	88517449	Gas/Vehicle Fuel Charges	N
	10-923-000-0000-6335			03/08/2023 04/07/2023			
10180	WEX Bank - Land Dept		2,792.67	1 Transactions			
5171	Willey's Marine Inc		44.99	OIL POLARIS BLUE SYN GAL	136346	Repair & Maintenance Supplies	N
5171	Willey's Marine Inc		44.99	1 Transactions			
923	DEPT Total:		6,565.10	Forfeited Tax Sales	10 Vendors	11 Transactions	
926	DEPT			Law Library			
5173	Thomson Reuters-West Publishing		1,517.18	ONLINE/SOFTWARE SUBS CHARGES	848070780	Law Books	N
	10-926-000-0000-6455		1,060.19	LIBRARY PLAN CHARGES	848146041	Law Books	N
	10-926-000-0000-6455		2,577.37	2 Transactions			
5173	Thomson Reuters-West Publishing		2,577.37	2 Transactions			
926	DEPT Total:		2,577.37	Law Library	1 Vendors	2 Transactions	

WLB1
4/25/23 10:30AM
10 Trust

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
10	Fund Total: .		12,602.54	Trust		18 Transactions

WLB1
4/25/23 10:30AM
11 Forest Development

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
14742	Berg/James M						
	11-925-000-0000-6278		35.00	NRAC MEETING	04102023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		18.34	NRAC MILEAGE	04102023	Transportation/Travel/Parking	N
14742	Berg/James M		53.34		2 Transactions		
10890	Insley/Kevin						
	11-925-000-0000-6278		35.00	NRAC MEETING	04102023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		24.89	NRAC MILEAGE	04102023	Transportation/Travel/Parking	N
10890	Insley/Kevin		59.89		2 Transactions		
11990	Lange/David						
	11-925-000-0000-6278		35.00	NRAC MEETING	04102023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		44.54	NRAC MILEAGE	04102023	Transportation/Travel/Parking	N
11990	Lange/David		79.54		2 Transactions		
12512	MARCUM/ROBERT						
	11-925-000-0000-6278		35.00	NRAC MEETING	04102023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		31.44	NRAC MILEAGE	04102023	Transportation/Travel/Parking	N
12512	MARCUM/ROBERT		66.44		2 Transactions		
12077	Stromberg/Kevin						
	11-925-000-0000-6278		35.00	NRAC MEETING	04102023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		23.58	NRAC MILEAGE	04102023	Transportation/Travel/Parking	N
12077	Stromberg/Kevin		58.58		2 Transactions		
15229	Thompson/Dennis J						
	11-925-000-0000-6330		21.09	NRAC MILEAGE	04102023	Transportation/Travel/Parking	N
15229	Thompson/Dennis J		21.09		1 Transactions		
4927	Turnock/Franklin Allen						
	11-925-000-0000-6278		35.00	NRAC MEETING	04102023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		39.30	NRAC MILEAGE	04102023	Transportation/Travel/Parking	N
4927	Turnock/Franklin Allen		74.30		2 Transactions		
10017	Tveit/Galen						
	11-925-000-0000-6278		35.00	NRAC MEETING	04102023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		23.58	NRAC MILEAGE	04102023	Transportation/Travel/Parking	N

WLB1
4/25/23 10:30AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

11 Forest Development

Vendor	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
10017	Tveit/Galen			58.58				
					2 Transactions			
8612	Veenker/Thomas H							
	11-925-000-0000-6278			35.00	NRAC MEETING	04102023	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330			52.40	NRAC MILEAGE	04102023	Transportation/Travel/Parking	N
8612	Veenker/Thomas H			87.40				
					2 Transactions			
925	DEPT Total:			559.16	Resource Management	9 Vendors	17 Transactions	
939	DEPT				County Surveyor			
	248 Association of Mn Counties							
	11-939-000-0000-6268			400.00	2023 LEADERSHIP SUMMIT R QUALE	65060.00	Staff Training, Development	N
	248 Association of Mn Counties			400.00		1 Transactions		
939	DEPT Total:			400.00	County Surveyor	1 Vendors	1 Transactions	
11	Fund Total:			959.16	Forest Development		18 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
	9561 Amazon Business						
	19-521-000-0000-6405		23.25	SHARPS BOXES	1MMH-C1MP-1M4P	Office Supplies	N
	9561 Amazon Business		23.25		1 Transactions		
	10192 Great Roots						
	19-521-000-0000-6360		1,738.50	TO BE REIMBURSES BY SWCD GRANT	38	Services, Labor, Contracts	Y
	10192 Great Roots		1,738.50		1 Transactions		
	9829 Julie Martin Design LLC						
	19-521-000-0000-6360		375.00	POSTER DESIGN	4848	Services, Labor, Contracts	Y
	9829 Julie Martin Design LLC		375.00		1 Transactions		
	3160 Mille Lacs Energy Coop-Albert Lea						
	19-521-000-0000-6254		1,107.63	ENERGY CENTER	271300502	Utilities-Gas and Electric	N
	19-521-000-0000-6254		649.36	DINING HALL	271300601	Utilities-Gas and Electric	N
	19-521-000-0000-6254		692.37	NORTH STAR LODGE	271300703	Utilities-Gas and Electric	N
	19-521-000-0000-6254		46.88	PARKING LOT	271300801	Utilities-Gas and Electric	N
	19-521-000-0000-6254		63.37	STAFF RESIDENCE	271300901	Utilities-Gas and Electric	N
	3160 Mille Lacs Energy Coop-Albert Lea		2,559.61		5 Transactions		
521	DEPT Total:		4,696.36	LLCC Administration	4 Vendors	8 Transactions	
522	DEPT			LLCC Education			
	9221 COGNIA INC						
	19-522-000-0000-6240		1,200.00	COGNIA MEMBERS- ACCREDITATION	00156262	Membership/Dues/Association Fees	N
	9221 COGNIA INC		1,200.00		1 Transactions		
	10169 The Ski Hut						
	19-522-000-0000-6431		77.93	SKIS. GRANT \$ PAYS.	220000180923	Educational Supplies	N
	10169 The Ski Hut		77.93		1 Transactions		
522	DEPT Total:		1,277.93	LLCC Education	2 Vendors	2 Transactions	
523	DEPT			LLCC Food			
	3810 Paulbeck's County Market						
	19-523-000-0000-6418		11.57	MILK	7684653	Groceries-Students	N
	19-523-000-0000-6418		11.98	GROCERIES	7684653	Groceries-Students	N

WLB1
 4/25/23 10:30AM
 19 Long Lake Conservation Cer

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3810	Paulbeck's County Market		23.55	2 Transactions		
4968	Upper Lakes Foods, Inc					
	19-523-000-0000-6418		839.11	GROCERIES	264469-00	Groceries-Students N
	19-523-000-0000-6418		1,699.22	GROCERIES	269291-00	Groceries-Students N
4968	Upper Lakes Foods, Inc		2,538.33	2 Transactions		
523	DEPT Total:		2,561.88	LLCC Food	2 Vendors	4 Transactions
524	DEPT			LLCC Maintenance		
11946	McGuire Mechanical					
	19-524-000-0000-6590		835.37	WALK-IN COOLER BROKE AGAIN	33027	Repair & Maintenance Supplies N
	19-524-000-0000-6590		672.00	DIRECTORS HOUSE, WALK-IN	33062	Repair & Maintenance Supplies N
11946	McGuire Mechanical		1,507.37	2 Transactions		
3776	Palisade One Stop					
	19-524-000-0000-6570		380.62	GAS AND DIESEL	2187684653	Motor Fuel & Lubricants N
				03/01/2023	03/31/2023	
3776	Palisade One Stop		380.62	1 Transactions		
524	DEPT Total:		1,887.99	LLCC Maintenance	2 Vendors	3 Transactions
19	Fund Total:		10,424.16	Long Lake Conservation Center		17 Transactions

WLB1
4/25/23 10:30AM
21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
520	DEPT		Parks			
9561	Amazon Business					
	21-520-000-0000-6523		VEVOR RETRACT HOSE REEL	1FY3-6774-9Q4L	Misc Bldg & Shop Supplies	N
9561	Amazon Business		1 Transactions			
3334	MCIT					
	21-520-000-0000-6352		2023 RANCHER 420FM	8454	Insurance	N
			04/10/2023 12/31/2023			
3334	MCIT		1 Transactions			
12927	Midwest Machinery Co.					
	21-520-000-0000-6523		MOWER BLADE AND FILTER KIT	9505364	Misc Bldg & Shop Supplies	N
12927	Midwest Machinery Co.		1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea					
	21-520-000-0000-6254	B	BERGLUND ELECTRIC	185110602	Utilities-Gas and Electric	N
			03/01/2023 04/01/2023			
3160	Mille Lacs Energy Coop-Albert Lea		1 Transactions			
5128	Widseth Smith & Nolting Inc					
	21-520-000-0000-6808		NWDS REG TRL MILLE LAC PHASE 1	222802	State Grant-Other	N
5128	Widseth Smith & Nolting Inc		1 Transactions			
520	DEPT Total:		23,236.92 Parks	5 Vendors	5 Transactions	
21	Fund Total:		23,236.92 Parks		5 Transactions	

WLB1
 4/25/23 10:30AM
 22 Coronavirus Relief Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
716	DEPT			American Rescue Plan - COVID			
	10189 Solomon Strategies Group/CFE						
	22-716-000-0000-6818		5,000.00	OSFAC COALITION - LLCC	OSFAC 3.20.23	Category: Revenue Replacement	Y
	10189 Solomon Strategies Group/CFE		5,000.00	1 Transactions			
716	DEPT Total:		5,000.00	American Rescue Plan - COVID	1 Vendors	1 Transactions	
22	Fund Total:		5,000.00	Coronavirus Relief Fund		1 Transactions	
	Final Total:		273,896.10	198 Vendors	404 Transactions		

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	88,168.09	General Fund
2	5,379.07	Reserves Fund
3	71,947.40	Road & Bridge
4	8,264.00	Unorganized Townships
5	43,247.26	Health & Human Services
9	4,667.50	State
10	12,602.54	Trust
11	959.16	Forest Development
19	10,424.16	Long Lake Conservation Center
21	23,236.92	Parks
22	5,000.00	Coronavirus Relief Fund
All Funds	273,896.10	Total

Approved by,

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1
4/21/23 11:04AM
1 General Fund

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>	
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	8410 Bremer Bank 01-044-904-0000-6360		164.00	MED FSA CLAIMS 2023	04/20/2023	Flex Plan Withdrawals	N
	8410 Bremer Bank		164.00	1 Transactions			
1 Fund Total:			164.00	General Fund	1 Vendors	1 Transactions	
Final Total:			164.00	1 Vendors	1 Transactions		

Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	164.00	General Fund
All Funds	164.00	Total

Approved by,

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KMR1
4/24/23

12:53PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

WEX Payment 4/24/23

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1
4/24/23 12:53PM
1 General Fund

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	8410 Bremer Bank 01-044-904-0000-6360		MED FSA CLAIMS 2023	04/21/2023	Flex Plan Withdrawals	N
	8410 Bremer Bank		1 Transactions			
1 Fund Total:			16.86	General Fund	1 Vendors	1 Transactions
Final Total:			16.86	1 Vendors	1 Transactions	

KMR1
4/24/23

12:53PM

Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	16.86	General Fund
All Funds	16.86	Total

Approved by,

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KMR1
4/25/23 11:47AM

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

WEX Payments 4/25/23

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

KMR1
4/25/23 11:47AM
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8410 Bremer Bank						
1	01-044-904-0000-6360		MED FSA CLAIMS 2023	04/22/2023	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		MED FSA CLAIMS 2023	04/23/2023	Flex Plan Withdrawals	N
3	01-044-904-0000-6360		MED FSA CLAIMS 2023	04/24/2023	Flex Plan Withdrawals	N
4	01-044-904-0000-6379		WEX FLEX MARCH FEE	1715277	Flex Services, Labor, Etc.	N
			03/01/2023	03/31/2023		
				4 Transactions		
	8410 Bremer Bank		1,212.53			
1 Fund Total:			1,212.53	General Fund	1 Vendors	4 Transactions
Final Total:			1,212.53	1 Vendors	4 Transactions	

Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,212.53	General Fund
All Funds		1,212.53	Total

Approved by,

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Aitkin County



WLB1
4/24/23 3:35PM
General Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**
ELAN 4/13/23

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5462 Bremer Bank (Elan ACH)						
3	01-043-000-0000-6268		400.00 BASIC INCOME APPROACH	208252637	Staff Training, Development	N
7	01-043-000-0000-6268		400.00 SP BASIC INCOME APPROACH COURS	208252704	Staff Training, Development	N
19	01-044-000-0000-6800		4,666.34 - Elan allocated 4.13.23		ELAN - Statement Payment	N
15	01-049-000-0000-6485		65.00 32GB RAM FOR COATTY-HOST	11-09900-17424	Computer/Technology Supplies	N
12	01-053-000-0000-6800		420.01 - CREDIT FOR DISPUTED CHARGE	03252023	Miscellaneous Disputed Charges	N
13	01-053-000-0000-6360		191.00 APPLICANTSTACK BILL	171738	Services, Labor, Contracts	N
			04/01/2023 05/01/2023			
4	01-090-000-0000-6405		14.90 AMAZON OFFICE SUPPLIES	36635	Office Supplies	N
5	01-090-000-0000-6405		39.99 AMAZON OFFICE SUPPLIES	90874	Office Supplies	N
11	01-120-000-0000-6360		62.40 AITKIN AGE SUBSCRIPTION	1046539	Services, Labor, Contracts	N
10	01-120-000-0000-6332		263.90 JOSH HOTEL SPRING TRAINING	97751636	Hotel / Motel Lodging	N
			03/21/2023 03/23/2023			
2	01-122-000-0000-6302		112.19 CAR WASH COUPONS	29198	Vehicle Maintenance	N
1	01-122-000-0000-6405		37.99 BACKPACK (EGLAND)	40323	Office, Film, & Field Supplies	N
16	01-252-252-0000-6465		135.00 PEOPLE MAGAZINE	03272023	Inamte Welfare Supplies	N
18	01-252-000-0000-6330		38.47 TRANSPORT GAS - GRAND FORKS	130023	Prisoner Transportation & Travel	N
17	01-252-003-0000-6241		100.00 #314 MJPS CONFERENCE REGIST	282300	School Registration Fee	N
6	01-255-031-0000-6360		257.67 CRIME VIC LODGING	260323122454504	Services, Labor, Contract-Emergency Fund	N
14	01-392-000-0000-6405		755.62 TABLE W/SINK	673	Office, Film, & Field Supplies	N
8	19-521-000-0000-6230		281.57 FACEBOOK ADS. CM&B AND ACQUISI	4715110303635416	Printing, Publishing & Adv	N
9	19-522-000-0000-6431		1,930.65 ADAPTIVE SKI EQUIPMENT	4715110303635416	Educational Supplies	N
5462 Bremer Bank (Elan ACH)			0.00	19 Transactions		
Final Total			0.00	1 Vendors	19 Transactions	

Aitkin County



WLB1
4/24/23 3:35PM
General Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	5462 Bremer Bank (Elan ACH)					
3	01-044-000-0000-6800		25.64-	Elan allocated 4.13.23		ELAN - Statement Payment
1	03-301-000-0000-6405		51.94	OFFICE SUPPLIES	11-7345942-8598609	Office Supplies
2	03-303-000-0000-6417		26.30-	MCGREGOR SHOP SUPPLIES	11-7345942-8598609	Shop/Building Maintenance
	5462 Bremer Bank (Elan ACH)		0.00	3 Transactions		
Final Total			0.00	1 Vendors	3 Transactions	

WLB1
 4/24/23 3:35PM
 General Fund

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	5462 Bremer Bank (Elan ACH)					
8	01-044-000-0000-6800		506.01 -	Elan allocated 4.13.23		ELAN - Statement Payment N
3	05-400-400-0402-6241		350.00	EP-EMER MGMT CONF REG (SD)	BUDGET	Meeting/Conference Registration Fee N
				03/23/2023 03/23/2023		
5	05-400-440-0410-6266		2.80	AVAILITY - MARCH '23	INV00921437	Software Fees/License Fees N
				03/01/2023 03/31/2023		
6	05-420-600-4800-6266		6.60	AVAILITY - MARCH '23	INV00921437	Software Fees/License Fees N
				03/01/2023 03/31/2023		
4	05-430-700-4800-6332		86.01	HCBS-CONF LODGING (BC/TL)		Hotel/Lodging N
				03/29/2023 03/29/2023		
1	05-430-700-4800-6241		30.00	DYNAMICS OF ABUSE REG (AB)	03/29/2023	Meeting/Conference Registration Fee N
				03/29/2023 03/29/2023		
2	05-430-710-3930-6020		20.00	GENERAL CASE MGMT-GAS CARD	126001010	General Case Management N
				03/29/2023 03/29/2023		
7	05-430-700-4800-6266		10.60	AVAILITY - MARCH '23	INV00921437	Software Fees/License Fees N
				03/01/2023 03/31/2023		
	5462 Bremer Bank (Elan ACH)		0.00	8 Transactions		
Final Total			0.00	1 Vendors	8 Transactions	

WLB1
4/24/23 3:35PM
Long Lake Conservation Cen

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	-2,212.22	General Fund
19	2,212.22	Long Lake Conservation Center
All Funds	0.00	Total

Approved by,

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WLB1
4/24/23 3:35PM
Road & Bridge

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	-25.64	General Fund
	3	25.64	Road & Bridge
All Funds		0.00	Total

Approved by,

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WLB1
4/24/23 3:35PM
Health & Human Services

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	-506.01	General Fund
5	506.01	Health & Human Services
All Funds	0.00	Total

Approved by,

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WLC1
4/20/23

1:11PM

Aitkin County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Auditors Warrants 4/21/23

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLC1
 4/20/23 1:11PM
 1 General Fund

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
200	DEPT		Enforcement			
	10177 Meuser, Yackley & Rowland P.A.					
	01-200-000-0000-6150		PERA SETTLEMENT	#752882	Health Insurance-Employer	3
	10177 Meuser, Yackley & Rowland P.A.		75,000.00	1 Transactions		
	75,000.00					
200	DEPT Total:		75,000.00	Enforcement	1 Vendors	1 Transactions
1	Fund Total:		75,000.00	General Fund		1 Transactions
	Final Total:		75,000.00	1 Vendors	1 Transactions	

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	75,000.00	General Fund
All Funds	75,000.00	Total

Approved by,

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Aitkin County



WLB1
4/26/23

9:10AM

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Auditors Warrant 4/28/23

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

WLB1
4/26/23 9:10AM
11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT		Resource Management			
170	Aitkin Motor Company					
	11-925-000-0000-6620					
170	Aitkin Motor Company					
		44,582.96	NEW F150 1FTEX1EPXPKE04127	0007616	Auto, Trailers, Snowmobiles, ATV	N
		44,582.96	1 Transactions			
925	DEPT Total:	44,582.96	Resource Management	1 Vendors	1 Transactions	
11	Fund Total:	44,582.96	Forest Development		1 Transactions	
	Final Total:	44,582.96	1 Vendors	1 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
11	44,582.96	Forest Development
All Funds	44,582.96	Total

Approved by,

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WLB1
5/1/23

9:27AM

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

LLCC Refund 4/28/23

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

WLB1
5/1/23 9:27AM
19 Long Lake Conservation Cen

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1	8410 Bremer Bank 19-522-000-0000-6820		ROVERS REFUND	04282023	Refunds & Reimbursements	N
	8410 Bremer Bank			1 Transactions		
19 Fund Total:			94.00	Long Lake Conservation Center	1 Vendors	1 Transactions
Final Total:			94.00	1 Vendors	1 Transactions	

WLB1
5/1/23

9:27AM

Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
19	94.00	Long Lake Conservation Center
All Funds	94.00	Total

Approved by,

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Board of County Commissioners Agenda Request

Agenda Item #

Requested Meeting Date: 05/09/2023

Title of Item: Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida	Department: Sheriff	
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: WilliamsTownship has made a \$200 donation to the all-volunteer Aitkin County Search & Rescue group to assist with up-to-date equipment purchases.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 9, 2023

By Commissioner: xxx

20230509-xxx

Accept Donation

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Township of Williams \$200.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Township of Williams Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of May 2023

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

Agenda Item #

Requested Meeting Date: May 9, 2023

Title of Item: Application for Grant-in-Aid Funds for Snowmobile and Ski Trails

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: DJ Thompson	Department: Land	
Presenter (Name and Title): DJ Thompson, Land Commissioner		Estimated Time Needed: NA
Summary of Issue: Attached is a resolution enabling the Aitkin County Trail Administrator to apply for Grant-in-Aid funds for snowmobile and ski trails.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution for annual grant application.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

SNOWMOBILE / SKI TRAIL FUNDING

WHEREAS, Local units of government can apply for Grant-in-Aid funds for trail development, maintenance, grooming, and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Snowmobile Clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2023-2024 winter season, and

WHEREAS, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County,

NOW, THEREFORE BE IT RESOLVED, That the Aitkin County Trail Administrator be authorized to apply for Grant-in-Aid assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC Ski Trails

BE IT FURTHER RESOLVED, That the Aitkin County Trail Administrator be authorized to contract for the 2023-2024 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 9th day of May 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 9th day of May, 2023

Jessica Seibert
County Administrator

KMR1
5/2/23

10:40AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Est. MNCARE Tax, and Qtr. 2023

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
 5/2/23 10:40AM
 5 Health & Human Services

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	8410 Bremer Bank 05-400-400-0402-6360		162.59	2023 EST MN CARE TAX-TYPE 399 04/01/2023 06/30/2023	Services, Labor, Contracts	N
	8410 Bremer Bank		162.59	1 Transactions		
5 Fund Total:			162.59	Health & Human Services	1 Vendors	1 Transactions
Final Total:			162.59	1 Vendors	1 Transactions	

KMR1
5/2/23

10:40AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	5	162.59	Health & Human Services
All Funds		162.59	Total

Approved by,

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KMR 1
5/3/23

8:48AM

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Page 1

wEX Payments 5-2-23

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
5/3/23 8:48AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf#	On Behalf of Name	
8410 Bremer Bank						
1	01-044-904-0000-6360		MED FSA CLAIMS 2023	04/29/2023	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		MED FSA CLAIMS 2023	05/01/2023	Flex Plan Withdrawals	N
3	01-044-904-0000-6360		DEP CARE FSA CLAIMS 2023	05/01/2023	Flex Plan Withdrawals	N
8410 Bremer Bank		1,005.38	3 Transactions			
1 Fund Total:			1,005.38	General Fund	1 Vendors	3 Transactions
Final Total:			1,005.38	1 Vendors	3 Transactions	

Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,005.38	General Fund
	All Funds	1,005.38	Total

Approved by,

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Board of County Commissioners Agenda Request

Agenda Item #

Requested Meeting Date: 05/09/2023

Title of Item: Search & Rescue Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida	Department: Sheriff	
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: LibbyTownship has made a \$100 donation to the all-volunteer Aitkin County Search & Rescue group to assist with up-to-date equipment purchases.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

KMR1
5/3/23

12:02PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

LLCC Credit Card Fees April 2023

Print List in Order By: 1 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



KMR1
5/3/23 12:02PM
19 Long Lake Conservation Cen

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	8410 Bremer Bank 19-522-000-0000-6267		CREDIT CARD FEES	APRIL 2023	Credit Card Fees	N
	8410 Bremer Bank			1 Transactions		
19 Fund Total:				Long Lake Conservation Center	1 Vendors	1 Transactions
			297.97			
			297.97			
Final Total:				1 Vendors	1 Transactions	

KMR1
5/3/23

12:02PM

Aitkin County

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
19	297.97	Long Lake Conservation Center
All Funds	297.97	Total

Approved by,

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Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: May 9, 2023

Title of Item: Dr. Bill Brendel, Transformative Learning Institute Introduction

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Dr. Bill Brendel, Transformative Learning Institute	Estimated Time Needed: 30 Min.
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Summary of Issue:

Dr. Bill Brendel with the Transformative Learning Institute will be present to introduce himself to the Board and begin discussion regarding his work with Aitkin County.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion only.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: May 9, 2023

Title of Item: Personnel Committee Recommendation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson, HR Director		Department: HR Dept.
Presenter (Name and Title): Bobbie Danielson, HR Director		Estimated Time Needed: 3-5 Minutes
Summary of Issue: The Personnel Committee unanimously recommends the following: 1. Convert one Case Aide (Grade 4) to a Financial Worker (Grade 5) position in HHS. Est cost \$5k. Notes from meeting with HHS leadership on 4/19/23 Re: Financial Services Staffing Discussion: Major changes coming very quickly to the Health Care work beginning June of 2023. a) Must start phone renewal interviews for all HC cases if a person does not turn in their renewal. b) Phone interviews will be an ongoing policy after the return to renewal (this is new and was not required prior to Covid) c) Phone interviews are anticipated to take an average of one hour per case without processing time. (per DHS) d) Phone interviews must be done by a Financial Worker due to the policy questions that may be asked during the renewal process. e) From June 2023 (for July renewals) through May 2024 all Financial Workers will be required to follow two different sets of rules for processing anything related to Health Care (they're phasing out the old Covid rules and going back to the pre-Covid process, per Jessi Goble). * METS system functionality requires a large quantity of workarounds and we anticipate most cases will require a close and re-entry of information due to the inability to process changes for the last 3 years. This would be comparable to processing a new application for each renewal.		
Alternatives, Options, Effects on Others/Comments: Comments: Sarah Pratt, HHS Director, notes: When vacancies arise, she will continue to evaluate the needs of the agency, if a position is needed, if it's needed elsewhere, or if it's no longer needed at all.		
Recommended Action/Motion: Motion to Convert one full-time Case Aide (Grade 4) to a Financial Worker (Grade 5) position in HHS.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ Est \$5k increase (wages, Pera/Fica/Soc Sec), w/same benefits. <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> This added cost will be covered in the HHS 2023 budget.		



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: May 9, 2023

Title of Item: Settlement in Lieu of Health Insurance Premiums

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson, HR Director		Department: HR Dept.
Presenter (Name and Title): Bobbie Danielson, HR Director		Estimated Time Needed: 3-5 Minutes
Summary of Issue: Background: We are paying health insurance for a former employee and would like to propose a settlement for these premiums to end.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to authorize the County Administrator to determine an appropriate settlement cap. A recommendation will be brought to the County Board for final approval if the individual chooses a settlement in lieu of health insurance.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ To be determined Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Estimated cost to age 65 without a settlement \$153,757 (assumes 7% premium increase per year).		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

4C
Agenda Item #

Requested Meeting Date: May 9, 2023

Title of Item: Policy Update (Employee Recognition Section)

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson, HR Director		Department: HR Dept.
Presenter (Name and Title): Bobbie Danielson, HR Director		Estimated Time Needed: 2 Minutes
Summary of Issue: <p>Background: The State Auditor's office indicates gift card use by local government entities raises both legal and internal control issues. They state, legal issues include the lack of authority to use gift cards as a method of distributing public funds, and the analysis by the Minnesota Attorney General that because "gifts" lack consideration they violate the State Constitution which requires a public purpose for all public expenditures. Internal control issues arise because the cash equivalent nature of gift cards can make their handling, dissemination and use difficult to trace increasing the opportunity for theft and misuse.</p> <p>One edit is recommended to our current policy. That is to change "gift card" to "taxable cash through payroll". (The gift cards are also considered taxable cash.) The proposed edited copy is attached.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to update the Employee Recognition policy as proposed.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Section F. Employee Recognition Service Awards (effective to all awards gifted on or after May 1, 2023):

Goal: To improve employees' health and well-being and help create a positive work environment for employees, increase employee performance, engage employees, and maintain positive employee morale.

Purpose: The employer wishes to recognize and appreciate its employees in a way that is meaningful and aids in building a culture of continuous employee wellness and recognition.

Objective: To establish and operate a program of preventive health and employee recognition services for employees, providing necessary staff, equipment, and facilities to achieve the objectives of the program, consistent with the spirit and intent of MN Stat. 15.46.

Our employees are our most valuable assets. Workplace health and recognition programs integrating nutrition, physical activity and mental wellness are effective in reducing stress levels, combating back pain, limiting sedentary behavior, preventing obesity, reducing chronic diseases (i.e. heart disease, stroke, hypertension, diabetes, depression, cholesterol), increasing productivity through better cognitive performance, enhancing satisfaction and employee morale, reducing absenteeism levels and workplace healthcare costs.

1. Department heads and immediate supervisors will recognize employees who have completed service with Aitkin County in 5 year increments. Full-time employees who reach 5 year milestones (5, 10, 15, 20 years) may select from a \$75 gift card taxable cash through payroll (\$100 at 25 years, \$125 at 30 years, \$150 at 35 years), or 4 hours of vacation/PTO time being added to their accrual bank, whichever they value most. Part-time employees who reach 5 year milestones may select from a \$25 gift card taxable cash through payroll or 2 hours of vacation/PTO time being added to their accrual bank, whichever they value most.
2. Department heads and immediate supervisors will look for opportunities throughout the year to recognize employees with verbal acknowledgment or provide them with a personal note or card for excellent performance in their work or as part of a team, for contributing to a positive and supportive work environment, and for excellence in customer/client/inmate service. Cards are available in the Human Resources office.
3. Flexible hours for staff may be arranged with the Department Head or designee to accommodate physical activity during the day or to participate in medically-sponsored programs such as smoking cessation or chronic disease prevention, provided the normal scheduled hours of work fall between 6:00 a.m. and 7:00 p.m., as specified in Article III, Employment, Section G, Hours of Work.
4. The Health Promotion Team will offer low-cost, healthy food options in break rooms where space and customer participation (sales volume) is deemed feasible. Any profits acquired from these purchases shall be returned to employees on a reasonable and uniform basis, such as shared with the health promotion team to implement incentive-based programs to encourage physical activity or offer onsite fitness opportunities such as group classes, yoga, or personal training, as determined by the County Administrator.
5. The employer encourages employees to engage in stretching and walking during their rest breaks.



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: May 9, 2023

Title of Item: Business Development & Recreation Grant: Award funding

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 5 minutes
Summary of Issue: <p>The Aitkin County Economic Development Committee has received and reviewed grant funding requests for the Business Development & Recreation Grant Program. Grant applications and grant award summary are included.</p> <p>The Committee was not unanimous on the recommendation. The Committee recommends and requests approval to award the following grants at this time:</p> <p>Habitat for Humanity= \$1,100 The Jaques Art Center= 1,400</p> <p>The purpose of this grant fund is to leverage county funds, private funds and volunteer efforts to increase small business development activities in Aitkin County, with an emphasis on increasing sustained tourism and recreation activities. Several organizations may submit a single application or organizations may apply individually. Organizations need only to commit one hundred dollars (\$100) in good faith to ensure commitment to the grant request. The Aitkin County Board of Commissioners, have approved funding to be used to directly impact the Community of Aitkin County by executing the Aitkin County Business Development & Recreation Grant.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Economic Development requests approval of a motion to award the recommended grants.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This funding is budgeted through the ARPA funding.		

Legally binding agreements must have County Attorney approval prior to submission.



AITKIN COUNTY ADMINISTRATION

Aitkin County Government Center
 307 2nd Street NW, Room 305
 Aitkin, MN 56431

Mark.jeffers@co.aitkin.mn.us
 Phone: 218-927-7305
 cell: 218-513-6188

TO: Aitkin County Board of Commissioners
 FROM: Mark Jeffers, Economic Development Coordinator
 DATE: May 9, 2023
 SUBJECT: Aitkin County Business Development and Recreation Grants

Aitkin County Economic Development Committee received and reviewed grants for the Aitkin County Business Development and Recreation Grant fund. The Economic Development Committee recommends approval of the following grant awards (highlighted in Yellow):

Business Development and Recreation Grant

Year	#	Facility Name	Project Name	City	\$ requested	\$ Awarded	Comments
2023	1	Shamrock Township	Shamrock Recreational Area	Shamrock	\$ 1,950.00		Not applicable
	2	Cabin Fever Videos	Camera Advancement	Hill City	\$ 1,941.62		Not applicable
	3	Long Lake Foundation	Nature Rocks! A fundraiser for conservation	Palisade	\$ 2,000.00	\$ 2,000.00	full award
	4	Palisade Event Committee	Uptown Palisade Revitalization	Palisade	\$ 925.00	\$ 925.00	full award
	5	My Crafts n Things	Business signage	Aitkin	\$ -	\$ -	moved to Revitalization Grant
	6	Smokey Jake's BBQ	Business signage	Aitkin	\$ -	\$ -	moved to Revitalization Grant
	7	City of Aitkin	Sign project	Aitkin	\$ 2,000.00		not for city
reviewed 4-26	8	Habitat for Humanity	motorcycle ride fundraiser	Aitkin	\$ 1,100.00	1100.00	
reviewed 4-26	9	Jaques Art Center	Art for Everyone	Aitkin	\$ 1,400.00	1400.00	
					\$11,316.62	\$ 5,425.00	
					remaining	\$14,575.00	



2- (#8)

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2023 - December 31, 2023

- Grant requests should be submitted by EMAIL to: mark.jeffers@co.aitkin.mn.us, subject line: BD&R2023 or by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee in June 2023. Application deadline is **May 31, 2023**.
- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Tooling Tour Fundraiser

Date(s) of Program: May 21, 2023

Location of Program: Aitkin County

Organization/Community Name: Aitkin County Habitat for Humanity

Person in Charge of Project: Ann Schwartz

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

214 1st Ave NW, Aitkin, MN 56431

Contact Person's Phone #: Ann Schwartz

Contact Person's Email: aitkinhabitat@gmail.com

Description/focus/purpose of your organization: Fundraiser for building a new house for a deserving family in Aitkin County

FUNDING:

Amount requested from Aitkin County

\$ 1100

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match

\$ 500

Total projected budget

\$ 1600

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We are hosting a motorcycle/car cruise to raise funds for a new build for a deserving family in Aitkin County. The funds requested will be used for marketing, food, drinks, paper supplies.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

This is open to anyone that would like to participate and will bring people from other areas to Aitkin for the day and we keep our event in Aitkin County and stop at local establishments along our cruise route.

List target markets: Motorcycle and car enthusiasts,

List target audience: Anyone that wants to support Habitat for Humanity

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Food and Drinks, paper supplies	500	500	1000
Marketing material	500		500
Site	100		100
TOTALS			1600

Contact Signature:

Name Tami Jacobs Habitat board member Date: 4/4/23



#9

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2023 - December 31, 2023

- Grant requests should be submitted by EMAIL to: mark.jeffers@co.aitkin.mn.us, subject line: BD&R2023 or by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee in June 2023. Application deadline is **May 31, 2023**.
- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Art for Everyone

Date(s) of Program: September 16, 2023

Location of Program: 121 2nd St. NW Aitkin, MN

Organization/Community Name: Jaques Art Center

Person in Charge of Project: Pamela Andell

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

121 2nd St. NW Aitkin, MN

Contact Person's Phone #: 218-927-2363

Contact Person's Email: info@jaquesart.com

Description/focus/purpose of your organization: The Jaques Art Center publicly presents exhibits, workshops, seminars and programming in the arts for people of all ages, cultures, and backgrounds.

FUNDING:

Amount requested from Aitkin County	\$ 1,400.00
<small>(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.</small>	

Amount of your organization's match	\$ 300.00
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Total projected budget	<u>\$ 1700.00</u>
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PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

The Art Center has three parts to this event. One is for participants to bring their pets to the center for a blessing and a treat bag. Another is an opportunity to have your photo taken and printed for you. The third is to participate in an outdoor class to



actually paint a portrait of your pet.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We hope to show that the Jaques is an integral part of the community by offering a variety of artistic adventures to the public. The funds would be used to secure the seasoned talented photographers and art instructors to manage doing this event. Volunteers will be used too. Funding would help in filling the treat bags and also for rental equipment such as tents. Advertising and supplies would be part of the costs. We would be using Aitkin businesses for purchases.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

The Jaques is a place that people are happy to come to. There is no fee to come into the Jaques. There will be a wonderful exhibit going on at the same time as this event for people to view also. When they come to the Jaques they also go to other places in Aitkin. We encourage that.

List target markets: All ages

List target audience: All ages

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Photographer plus supplies	\$300		
Main Art Instructor		\$300	
Advertising	\$350		
Tents & Rentals	\$150		
Treat Bags for kids and pets	\$200		
Art Supplies for Paint your Pet	\$300		
Assistant Art Instructor	\$100		
TOTALS	\$1400	\$300	\$1700



Contact Signature:
Pamela Andell

Name Pamela Andell Date: 4/20/23



Board of County Commissioners Agenda Request

5B

Agenda Item #

Requested Meeting Date: May 9, 2023

Title of Item: Revitalization Grant: Award funding

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 5 minutes
Summary of Issue: <p>The Aitkin County Economic Development Committee has received and reviewed grant funding requests for the Revitalization Grant Program. Grant applications for all grants applications reviewed and grant award summary are included.</p> <p>The Committee recommends and requests approval to award the following grants at this time:</p> <p>Growth Innovations Property 2= \$1521 The Village Pump Saloon= \$4600</p> <p>The purpose of this grant fund is to help support local businesses to upgrade/revitalize the outside presence of their business property in our community in an effort to drive economic growth. As business owners and members of our community, it is important that we establish and maintain an image of growth and success. The fund will help support upgrades of awnings, signage, outdoor aesthetics and general business image and appearance.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Economic Development requests approval of a motion to award the recommended grants.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This funding is budgeted through the ARPA funding.		

Legally binding agreements must have County Attorney approval prior to submission.



AITKIN COUNTY ADMINISTRATION

Aitkin County Government Center
307 2nd Street NW, Room 305
Aitkin, MN 56431

Mark.jeffers@co.aitkin.mn.us
Phone: 218-927-7305
cell: 218-513-6188

TO: Aitkin County Board of Commissioners
FROM: Mark Jeffers, Economic Development Coordinator
DATE: May 9, 2023
SUBJECT: Aitkin County Revitalization Grant Program

Aitkin County Economic Development Committee received and reviewed grants to date for the Revitalization Grant fund. The Committee recommends approval of the following grant awards (highlighted in yellow):

2023 Revitalization Grant Program

#	Applicant Name	Project Name	City	\$ requested	\$ Awarded	
1	Gramma's Pantry/Beanery	Terrace Project	Aitkin	\$ 5,000		
2	Growth Innovations	Building painting	Aitkin	\$ 12,815		
3	Lowe Properties	awning replacement	Aitkin	\$ 5,000	\$ 5,000	
4	Sam's Custom Meat Processing	Door replacement	Tamarack	\$ 1,000		
5	Northland Hydraulic Services	sign replacement	Hill City	\$ 5,000	\$ 5,000	
6	Sarah's Shining Star Daycare	sign replacement	McGregor	\$ 5,000		
7	The Locker Room	Patio construction (between Block North and The Locker Room)	Aitkin	\$ 5,000	\$ 3,000	
8	Jaques Art Center	upgrade of doors	Aitkin	\$ 1,020	\$ 1,020	
9	HOPE	Tree removal to add statue		\$ 5,000		
10	Holy Family Catholic Church	upgrade of signage and siding	McGregor	\$ 5,000		
11	Roadside Market	new siding on retail building	Hill City	\$ 5,000	\$ 5,000	
Reviewed 4-26	12	ASAP Towing	new lot upgrade	Aitkin	\$ 5,000	
		My Crafts & Things	awning replacement	Aitkin	\$ 1,151.50	\$ 1,151.50
		Smokey Jakes BBQ	awning replacement	Aitkin	\$ 1,006	\$ 1,006
Reviewed 4-26	13	Growth Innovations: Property 2, main street Aitkin	awning replacement	Aitkin	\$ 1,521	\$ 1,521
Reviewed 4-26	14	Village Pump Saloon	painting exterior of business	Tamarack	\$ 4,600	\$ 4,600
Reviewed 4-26	15	SB Pharmacy	Sealing and striping of parking lot	McGregor	\$ 5,000	
NEW, not reviewed	16	Round Lake Resort	new dock installation	McGregor	\$ 5,000	
NEW, not reviewed	17	Sunny's	sign replacement	Hill City	\$ 5,000	
NEW, not reviewed	18	City of Palisade	outside upgrade	Palisade	\$ 5,000	
				\$ 88,113	\$ 27,298.50	

Remaining **\$22,123.50**



2- (#12)

Application for Aitkin County Business Revitalization Grant Program 2023

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: Revitalization Grant 2023 or
by mail to:
Mark Jeffers
Aitkin County Government Center,
307 2nd Street NW, Room 316,
Aitkin, MN 56431.
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Business Name: LP's Outdoor Services LLC dba ASAP Towing

Address:

39633 Deer St

Aitkin MN 56431

Person in Charge of Project: Josh Paulson

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

PO Box 303

Aitkin MN 56431

Contact Person's Phone #: 218-429-0129

Contact Person's Email: asap@asapowingaitkin.com

Description of your organization:

Full Service Towing Company

Mission Statement of your organization:

Give us a call ASAP, we are always on our tows. We don't really have a mission statement.



FUNDING:

Amount requested from Aitkin County \$ 5000
 (Minimum \$1000, maximum request is \$5,000). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of the business' match \$ 10000

Total projected budget \$ 15000

PROJECT DESCRIPTION: Be concise and complete; attach supporting information if needed.

Recently purchased property of our own for an impound lot. We are looking to clear trees and set up a secure lot.

PROJECT BUDGET: in the space below, provide a budget for the entire project.

Category	Grant Funds	Applicant Funds	Total
80 x 80 fenced area with gates	5000.00	3800.00	8800.00
Power		2225.00	2225.00
Dirt work, culvert, driveway		3697.88	3697.88
Security system		300.00	300.00
TOTALS	5000.00	10022.88	15022.88

Will your organization accept a grant if it is partially funded? Yes

Along with your application, please attach all documents that will assist the committee in their decision. Examples may include drawings or sketches of planned awning or signage upgrades, detailed quotes of work to be accomplished (if available).

Business Owner Signature:

1000
1000



Name

~~XXXXXXXXXX~~

Date:

4-5-23



#13

Application for Aitkin County Business Revitalization Grant Program 2023

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: Revitalization Grant 2023 or
by mail to:
Mark Jeffers
Aitkin County Government Center,
307 2nd Street NW, Room 316,
Aitkin, MN 56431.
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Business Name: Growth Innovations

Address: 16 2nd St NE, Aitkin, MN 56431

Person in Charge of Project: Stan Gustafson

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

316 1st Ave NW, Aitkin, MN 56431

Contact Person's Phone #: 218-927-2172

Contact Person's Email: sgustafson@growthlv.org

Description of your organization: Non-profit Economical development engine for Aitkin County

Mission Statement of your organization: Improving quality of life through job creation, economic diversification and community development. We pursue access to opportunity.

We provide funding, guidance and resources to support your business growth. We clear a path for your success. We focus our attention to meet the community needs to bring growth in work force and businesses.



FUNDING:

Amount requested from Aitkin County	\$ 1520.75
<small>(Minimum \$1000, maximum request is \$5,000). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.</small>	
Amount of the business' match	\$ 1520.75
Total projected budget	\$ <u>3041.50</u>

PROJECT DESCRIPTION: Be concise and complete; attach supporting information if needed.

We would like to replace the exterior awning at 16 2nd St NE which is a commercial building we own and are currently in the process of pursuing a new business to occupy the space, but with the current old faded awning it is not the most attractive. Being able to apply for the grant would offset the burden of replacing the awning. Making it look clean and fresh for all of downtown Aitkin.

PROJECT BUDGET: in the space below, provide a budget for the entire project.

Category	Grant Funds	Applicant Funds	Total
Tidholm Productions	1520.75	1520.75	3041.50
TOTALS			3041.50

Will your organization accept a grant if it is partially funded?yes

Along with your application, please attach all documents that will assist the committee in their decision. Examples may include drawings or sketches of planned awning or signage upgrades, detailed quotes of work to be accomplished (if available).



Business Owner Signature:

Name *Steve Bell* Date: 4/12/2023



Printing ~ Signage ~ Promotional Items

April 12, 2023

Estimate: 041223

Growth Innovations
Att. Tami
316 1st Ave. NW
Aitkin, MN 56431

We are pleased to submit the following "KODIAK Building" awning bid as requested, based on the specifications provided.

Recover Exterior Awning System

Quantity - 1

Style/Shape - Traditional

Description - Recover existing awning/ new material only

Length - 25'

Height - 4'

Projection - 22"

Face - 25' x 20"

Poles - Existing

Graphics - As per computer - no image, Customer to provide vectorized .eps file for custom artwork and logos if needed.

Lights - None

Fabric - Sunbrella Acrylic Substrate

Frame - 1" Welded Aluminum Tubing

Estimated Cost:

A. Replace as is and or with imprint and current or new design - \$4026.25*

B. Replace with 2-color fabric with no graphics and or imprint - \$3324.20*

C. Replace with one solid color again with no graphics or imprint - \$3041.50*

*Note: It is understood all data, electronic files, art and text needed to complete job will be included. Graphic design services if not listed above and would be billed at \$56.00 per hour actual. Bid good for 30 days from above date.

If you have any questions or need additional information, please feel free to call,


Jeff Tidholm

18 2nd St NE ~ P.O Box 251, Aitkin, MN 56431
Office: 218.928.8888 ~ Printing@TidholmProductions.com ~ TidholmProductions.com



#14

Application for Aitkin County Business Revitalization Grant Program 2023

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: Revitalization Grant 2023 or
by mail to:
Mark Jeffers
Aitkin County Government Center,
307 2nd Street NW, Room 316,
Aitkin, MN 56431.
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Business Name: Village Pump Saloon

Address:

111 Tamarack Blvdw. Tamarack MN 55787

Person in Charge of Project: Allie Jensen

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

P.O. Box 75 Tamarack MN 55787

Contact Person's Phone #: 608-385-6482 cell work 218 768-7867

Contact Person's Email: VillagePumpSaloon2@gmail.com

Description of your organization:

Bar/Restaurant

Mission Statement of your organization:



FUNDING:

Amount requested from Aitkin County \$ 4,600.00
 (Minimum \$1000, maximum request is \$5,000). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of the business' match \$ 4,600.00

Total projected budget \$ 9,200.00

PROJECT DESCRIPTION: Be concise and complete; attach supporting information if needed.

Exterior Painting of Building and trim, Wash
 and Re-stain of Deck

PROJECT BUDGET: in the space below, provide a budget for the entire project.

Category	Grant Funds	Applicant Funds	Total
Wash, Paint, and Clean up.	50%	50%	9,200.00
TOTALS			

Will your organization accept a grant if it is partially funded? Yes

Along with your application, please attach all documents that will assist the committee in their decision. Examples may include drawings or sketches of planned awning or signage upgrades, detailed quotes of work to be accomplished (if available).

Business Owner Signature:

Name [Signature] Date: 3-29-23

TALON

March 14, 2023
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431

Greetings Mr. Jeffers,

On behalf of Talon Metals, I would like to express our support for the Village Pump Saloon's application to the Aitkin County Business Revitalization Grant Program. As a company working in Tamarack, our employees, families and friends living in the area utilize this business daily. We strive to support the interests of our community, and it is clear that this revitalization project is important to our community's aesthetics and business growth.

Talon Metals is committed to providing a matching contribution of up to \$5,000 to the Village Pump Saloon if they are selected by Aitkin County as a grant recipient. We appreciate the work Aitkin County has put into the development of these grants and the emphasis you have made in your guidelines for an equitable distribution of funds across the county. We hope you will award the Village Pump Saloon revitalization project for this funding opportunity.

Please reach out if you have any questions.

Sincerely,



Jessica Johnson
Community Outreach & Government Relations Manager
Talon Metals
johnson@talonmetals.com
218-460-9345



#15

Application for Aitkin County Business Revitalization Grant Program 2023

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: Revitalization Grant 2023 or
by mail to:
Mark Jeffers
Aitkin County Government Center,
307 2nd Street NW, Room 316,
Aitkin, MN 56431.
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Business Name: SB Pharmacy LLC

Address: 241 Highway 210, McGregor, MN 55760

Person in Charge of Project: Pauline

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code): 241 Highway 210, McGregor, MN 55760

Contact Person's Phone #: 218-838-9493

Contact Person's Email: pauline@twmcgregor.com

Description of your organization: SB owns the building that houses McGregor Pharmacy and McGregor Eyecare

Mission Statement of your organization: To provide an adequate building the businesses we serve.



FUNDING:

Amount requested from Aitkin County \$ 5000.00
 (Minimum \$1000, maximum request is \$5,000). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of the business' match \$ 10000.00

Total projected budget \$ 15000.00

PROJECT DESCRIPTION: Be concise and complete; attach supporting information if needed.

Sealing and striping of front parking lot _____

When bid comes in, I can update the application _____

PROJECT BUDGET: in the space below, provide a budget for the entire project.

Category	Grant Funds	Applicant Funds	Total
Sealing and striping	5000.00	10000.00	15000.00
TOTALS	5000.00	10000.00	15000.00

Will your organization accept a grant if it is partially funded?

Along with your application, please attach all documents that will assist the committee in their decision. Examples may include drawings or sketches of planned awning or signage upgrades, detailed quotes of work to be accomplished (if available).

Business Owner Signature:

Name matthew Hutera, owner Date: 04/18/2023



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: May 9, 2023

Title of Item: National Center for Public Lands Counties Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Ryan Erdmann, Association of MN Counties		Estimated Time Needed: 15 Min.
Summary of Issue: Ryan Erdmann with the Association of MN Counties will attend virtually to answer questions the Board has related to the National Center for Public Lands Counties originally discussed at the April 25, 2023 Board Meeting.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Discussion only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

6B
Agenda Item #

Requested Meeting Date: May 9, 2023

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 Min.
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Summary of Issue:

Administrator updates

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Discussion only

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Aitkin County Board of Commissioners Committee Reports Forms

7A
 Agenda Item #

Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Leiviska
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Leiviska Alt. Sample
ATV Committee	Monthly		Sample and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Westerlund and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities/Technology	As needed		Wedel and Westerlund
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Leiviska
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner Alt.
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Westerlund and Wedel
Planning Commission	Monthly	3rd Monday	Westerlund Alt. Kearney
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River Watershed	Monthly	4th Monday	Sample Alt. Leiviska
Snake River 1W1P Policy			Sample, Alt. Leiviska
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund